

MyFarmWorks

Livestock management software

User Guide

My FarmWorks
(MFW)

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1. Overview

What follows is a guide to MyFarmWorks (MFW), giving you an introduction, describing the various functions and methods used in inputting the data and then getting it back out again when you want to look at it.

It won't cover everything – probably far from it – but should give you good pointers on how to get going. Most screens have a similar way of working, so if you get the idea of how one function works you will hopefully be able to find your way around most of it.

We're always looking for comments and suggestions, so if you have any thoughts please get in touch using the contact details at the end.

A bit of background...

Shearwell Data wrote and published the original version of FarmWorks over twenty-five years ago in 1998; it was one of the first systems available for herd and flock management, running on computers using Windows operating systems.

That software is still widely in use and while it does a very good job, it has become increasingly dated. At some point it will no longer be compatible with new releases of Windows and will stop working.

Realising that, we decided that we needed to build new software to supersede the old system and that's where MFW comes in.

There are currently two options, MFW Starter and MFW Pro.

MFW Starter is designed to meet statutory requirements in the UK. Events you can record include births, purchases, sales and deaths together with movements and weights. You can interact with the various Government agencies and produce the reports required for inspection

MFW Pro does all that and more. It's being designed with herd and flock management in mind, so allows you to keep tugging and service records, pregnancy scanning, detailed lambing and calving information together with a flexible and powerful scoring system. You can combine events together to save time recording and you can even set different levels of access to allow a vet, for example, to be able to view your treatment records online without being able to change the data in any way.

MFW Pro will continue to expand, with development chiefly driven by legislation and what you tell us that you would like to see.

MFW already has a range of benefits over the original.

It's available and supported on Windows, iOS and Android devices. It's 'cloud-based' so data is not stored permanently on your computer. This means that any number of people can record or view data simultaneously, with all devices updating in real time when connected to the Internet without you needing to do anything – no need to plug the handheld into your PC to upload and download data.

You can identify and record events against animals individually or (for sheep) as a batch, with both reflected together in one set of stock totals and other reports.

The interface is more flexible; you can click on an animal from any screen to see its history, update details, record or modify events.

As you'd expect, both MFW Starter and MFW Pro can connect to Shearwell's electronic hardware including readers and weigh heads (as well as those of some other manufacturers, but not all).

It's not standing still.

Around the corner for MFW Pro will be Drafting and Mapping, with loads more on the way after that.

2. Getting Started

This guide is written from the perspective of someone sitting at a PC, accessing their farm information over 'The Cloud'; in other words connected to MFW over the Internet. As such, 'click' might translate to 'tap' if you're using MFW on your iPad or phone.

Almost all screenshots are all taken from the PC. There are minor exceptions, but the functions and screen layouts for MFW on any device are essentially the same, normally physical screen size determining variations in how it looks.

2.1 Set up an account

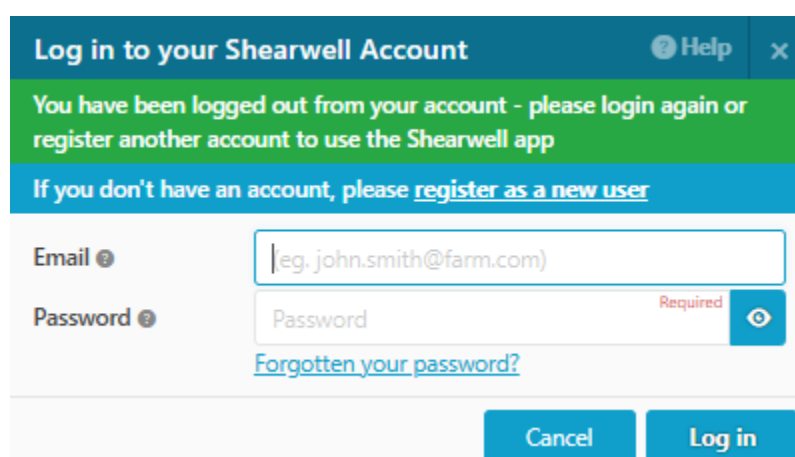
The first thing you'll need to do is create a 'Shearwell Hub' account to give you access to our software. Note that this is not the same account that you'd use on the Shearwell website for placing tag orders or in the Shearwell shop.

There are three apps within the Shearwell Hub; they are Shearweigh Pro, EID Connect and MyFarmWorks (MFW).

Briefly, Shearweigh Pro is for owners of the Shearweigh weigh head who will only ever want to record weights, and EID Connect is a simple app to get EID reads from the Shearwell stick reader. This document only concerns MFW.

We'd recommend that you set up your Shearwell Hub account through the website as opposed to on the mobile phone app. If you subsequently choose to subscribe it's easy to do through the website using 'Stripe' to make payments, and if you have a voucher that code that can only be redeemed through Stripe anyway, so that's what we'd suggest.

Follow the link to the Shearwell Hub website: <https://cloud.shearwell.com>



Log in to your Shearwell Account Help x

You have been logged out from your account - please login again or register another account to use the Shearwell app

If you don't have an account, please [register as a new user](#)

Email

Password Required 👁

[Forgotten your password?](#)

Cancel Log in

You can enter your log in details or register as a new user. If this is the first time of use please click on 'register as a new user' to be taken to the screen below,

2.1.1 Register

Register a Shearwell Account Help ×

Firstname ?

Lastname ? Required

Email ? Required
(this will also be your username)

Landline Phone ?

Mobile Phone ?

Password ? Required 👁

Confirm Password ? Required 👁

Subscribe to Shearwell App newsletter
Please keep me updated with Shearwell App news and latest features. You can unsubscribe at any time.

I agree to [EULA Terms & Conditions](#) and [Privacy Policy](#)

Cancel Next

Please make sure that you enter your email address (username) correctly.

The password must have at least 12 characters and contain one or more capital letter, number and 'special' character, like a '%' or '&' sign.

Tick the 'Subscribe to Shearwell App Newsletter' box if you want to get updates about new releases etc. (might be worth it – you won't be bombarded with emails and can always unsubscribe).

You will need to accept the EULA (licence agreement) and Privacy Policy, which you can view by clicking on the appropriate link.

Then click on 'Next'.

2.1.2 Business Details

The screenshot shows a 'Create a New Business' form with the following fields and values:

Field	Value
Country	England
CPH Number	12/345/6789
Farm Name	Demo Farm
Owner	MFW Trial
Address	Shearwell Data Ltd Putham Farm,, Wheddon Cross
Town/City	Minehead
County	Somerset
Postcode	TA24 7AS
Landline Phone	+441643841814
Mobile Phone	+441643841814
Email	hello@myfarm.works
Default Herd	UK123456
Default Flock	UK0123456

This Farm is Organic

Buttons: Cancel, Next

You'll be asked to create a new business by entering the details about your farm .

A few worth mentioning.

The default herd and flock numbers will be used to automatically populate the tag numbers for animals recorded as born on farm .

'This farm is organic'. If you tick this box you'll be given the option to record both standard and organic withdrawal periods for medicines used in any treatments. If you leave it empty, just the standard periods will be shown.

You can change any of these whenever you like (through [Business and User Settings](#)).

You don't have to enter all the details. On every screen in MFW, where details are mandatory they will have 'required' inside the box. If you leave any out you won't be able to carry on until they're completed.

After those are done, click on 'Next' to go to the free trial and payment screen.

2.2 Trial and Subscription

Payment ✕

MyFarmWorks

Would you like to make more use of your animal records? Or to get help meeting statutory requirements for record keeping and movement notification? MyFarmWorks is the ideal livestock management program that helps turn livestock data into useful and usable management information. It produces immaculate paperwork too!

Starter

- Record animal births, movements and deaths
- Record animal weights
- Connect to Shearwell EID readers and weigh heads
- Easily produce statutory reports

Monthly Subscription £24/Month (Including VAT)	Best Value - Save £48 Annual Subscription £240/Year (Including VAT)
Select	Select

Professional

All the benefits of Starter plus:

- Tupping & Service
- Pregnancy Scanning
- Detailed Lambing & Calving reports
- Scoring
- And many more features becoming available soon, including DLWG and Drafting

Monthly Subscription £36/Month (Including VAT)	Best Value - Save £72 Annual Subscription £360/Year (Including VAT)
Select	Select

Want to try MyFarmWorks? No card details needed!

Start FREE 30-day trial
Choose subscription later

No payment is required for the free trial—simply click the 'Start FREE 30-Day Trial' button. If you wish to continue using MyFarmWorks after the trial, you must choose a subscription option. If you do not select a subscription, your access to MyFarmWorks will end, and you will not be billed.

You can subscribe to MyFarmWorks on a monthly or yearly basis. Payment will be taken automatically at the start of each billing period. You may cancel your subscription at any time, and it will expire at the end of your current billing period. No further charges will be made after cancellation.

Cancel

2.2.1 Trial

Before going any further, please can we suggest you take advantage of the one-month trial. It's a full working version of MFW Pro. This is the best time to try the software out, perhaps check that it works with your tag reader, ask any questions (contact details at the end of this document) and make sure that it's going to do what you want and be suitable for you and your farm.

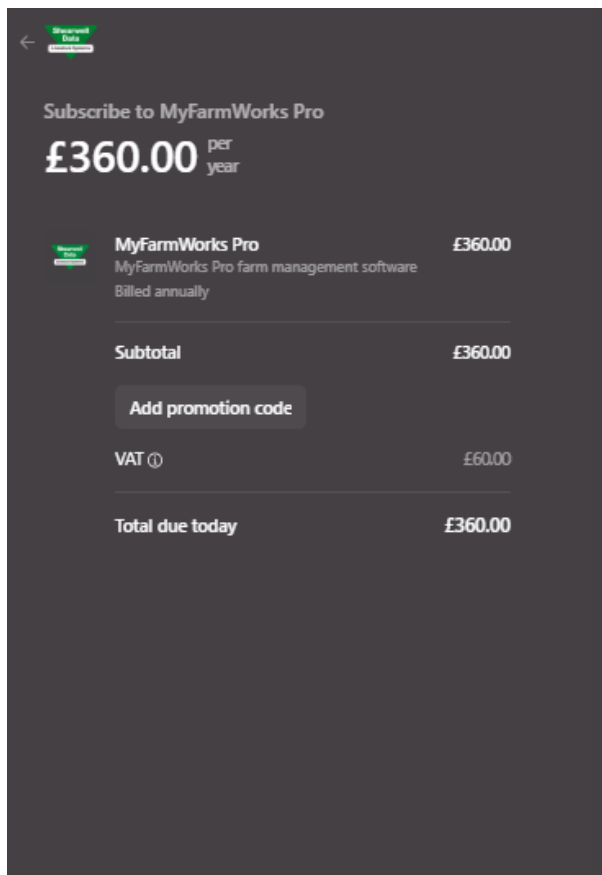
Anything you record will remain at the end of the trial for six months unless you decide to delete it.

We want you to be happy with what you're getting for your subscription, so we don't ask for payment details up-front – and apart from anything else the month's trial is free, so even if you fully intend to subscribe you may as well use it.

To begin the trial, when you go into MFW select 'Start FREE 30-day trial' on the payment screen.

2.2.2 Subscription

If you decide to subscribe, choose the payment option you prefer and you'll be taken to the 'Stripe' screen to complete payment card details.



Contact information

Email

Payment method

Card

Card information



Cardholder name

Country or region

 Google Pay

[Pay and subscribe](#)

By confirming your subscription, you allow Shearwell Data Limited to charge you for future payments in accordance with their terms. You can always cancel your subscription.

Things to note.

If you have a promotion code, click the 'Add promotion code' button, type it in and click 'Apply'. Ensure that the promotional amount has been deducted and is reflected in the 'Total due today', as this is the amount that will be taken from your account.

Your subscription period begins as soon as you confirm you want to proceed with payment and that payment is collected immediately. The trial period ends and cannot be reinstated.

Stripe retains your payment details, collects the subscription and passes it on to Shearwell. Shearwell doesn't collect the subscription directly and doesn't retain your payment details.

After setting up a subscription, if you scroll down this screen you will be able to view and download invoices – just click on the entry under 'Invoice History'. You can also access this page from [Business and User Settings](#).

BILLING INFORMATION

Name	Trial User - Demo Farm
Email	hello@myfarm.works
Billing address	Putham Farm Wheddon Cross Minehead TA24 7AS GB
Phone number	1643 841814

 [Update information](#)

INVOICE HISTORY



15 Jul 2025	£360.00	Paid	MyFarmWorks Professional
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We don't ask for your payment details up-front when you opt for a trial. It's for you to decide that you like the software and actively want to subscribe. This means that if you choose against MFW but forget to cancel your payment details you won't be left scratching your head at the unexpected entry on your bank statement (and frankly that means less grief all-round).

2.3 Cancellation

If you decide to cancel your subscription, the cancellation will be effective from the *next* payment due.

Refunds from Stripe are not on a pro-rata basis and are not backdated in any way.

If you cancel your subscription you can continue to use the software until the end of the current subscription period. After that point your account will be deemed inactive. Your data will remain available for you to view and you can run reports, but you won't be able to make any changes. Any inactive accounts will automatically be deleted one year after the subscription ended (or you may delete it yourself at any time). A deleted account cannot be retrieved.

If you change your mind you may choose to renew your subscription at any point in that year.

3. Cattle and Sheep in MFW

In MFW most processing is common to both Cattle and Sheep sides of the software, but there are differences, most notably that sheep can be entered and processed in batches rather than just individually.

3.1 Cattle

Cattle are recorded in MFW on an individual basis.

3.1.1 Entry requirements

Any animal born on farm must have a minimum of Tag Number, Date of Birth, Sex, Breed and Dam's Tag Number.

Any animal purchased needs only the Tag Number, Purchase Date and Purchased From location.

There are many more details that can be recorded for any animal.

3.1.2 Adding cattle to MFW

There are several ways to get your cattle into MFW. All of these are detailed in their own (linked) sections later in this guide.

The first two methods are particularly useful when you first start using the software.

You can import your cattle as either births or purchases from a 'csv' file through [Setup>Import Animals](#).

You can download your cattle currently on farm from BCMS or ScotMoves, also through [Setup>Import Animals](#).

The next two methods are what you'd probably use in day-to-day recording

You can record the birth of animals through [Record>Birth](#) or for MFW Pro subscribers also through [Record>Calving](#). The calving option in MFW Pro will give you the chance to enter more details about the birth, for example to create and attach scores for mothering ability or calf vigour, and you'll also have access to service, breeding and pregnancy scanning functions and reports.

You can record the purchase of animals from a holding or market through [Record>Movement>Purchase](#).

Additionally, when you're in other screens and MFW sees that you've entered a tag number that it doesn't already know about, you will be asked if you want to add that animal as a birth or purchase.

3.2 Sheep

Sheep can be recorded in MFW as individual animals where each animal is represented by its individual tag number, as one or more batches of animals with no individual identity in MFW, or as a combination of both.

For example, you have 100 breeding ewes that you want to identify individually, so add each one by its tag number. Each ewe has an individual record, UK0123456 00001, 00002, 00003 etc.

You also have 150 lambs born that you want to record as a batch, the whole lot represented as just UK123456.

MFW will know that you have a total of 250 animals, 100 individually identified, 150 in a batch.

You can record events against individual animals or batches of animals.
You can remove animals from a batch and assign them individual tags (upgrading).

3.2.1 Entry Requirements

An individually identified animal will have a minimum of tag number, date of birth, date of identification (date tagged) and location. Optionally it could have much more detail, for example its dam's tag, management tag, breed and sex.

Animals identified in a batch will have a minimum of batch identifier, date of birth, number in batch and location. The date of birth doesn't need to be precise, but there does need to be some reflection of when the animals arrived on the farm. Optionally the sex of the animals can be entered.

3.2.2 Batch to Individual (Upgrade)

If you have recorded a batch of animals and decide to individually tag some of them, it's important to *upgrade* the animals ([Record>Upgrade](#)) in that batch as opposed to adding them individually to maintain accurate stock numbers.

For example, you have a batch of 150 lambs and decided to keep and individually tag 50 of them.

If you *added* those 50 as individual animals by recording their birth you'd end up with 200 animals in total, the 50 individuals and 150 in the batch.

If you *upgraded* them from the batch, you'd still have 150, the 50 individuals and the batch reduced to 100, and your stock totals would be correct.

3.2.3 Adding sheep to MFW

There are few ways to get your sheep into MFW. All of these are detailed in their own (linked) sections later in this guide.

The first method may be particularly useful when you first start using MFW.

Individually identified sheep can be imported as either births or purchases from a 'csv' file through [Setup>Import Animals](#).

The next two methods are what you'd probably use in day-to-day recording

You can record the birth of animals through [Record>Birth](#) or for MFW Pro subscribers also through [Record>Lambing](#). The lambing option in MFW Pro will give you the chance to enter more details about the birth, for example attach scores for mothering ability or lamb vigour, and you'll also have access to tupping, breeding and pregnancy scanning functions and reports.

You can record the purchase of animals from a holding or market through [Record>Movement>Purchase](#).

Additionally when you're in other screens and MFW sees that you've entered a tag number that it doesn't already know about, you will be asked if you want to add that animal as a birth or purchase.


4. What's on a screen


In MFW most screens and functions work in the same sort of way.

The information displayed on a screen should, we hope, be self-explanatory (please let us know if and where you disagree!) but there are several important features common to many screens that may need highlighting.

4.1 Animal Selection (Cattle)

There are quite a few different ways to select animals.



Enter a tag Required   Show All Animals  Add More

4.1.1 Manual Entry - enter individual tag numbers manually.

Type in the herd number, UK followed by 6 digits, then the last 'relevant' digits of the individual tag and the check digit will be calculated automatically.

For example, if you have a tag UK123456 400123, type UK123456 then 123. As you type you'll notice that a space is automatically put in after the herd number, and the 'check digit' on the individual tag, in this case '4', is worked out automatically as you type '123'.



UK123456 100001   Show All Animals  Add More



UK123456 500012   Show All Animals  Add More



UK123456 400123   Show All Animals  Add More

4.1.2 Scan a passport

If you have a suitable barcode scanner, click in the tag number field and scan the bottom left barcode on the passport. The visual tag number should appear automatically.

Alternatively, if you have camera permissions enabled on your device, click on the symbol immediately to the right of the tag number field and focus the camera on the bottom left barcode on the passport.



As long as the barcode is recognised (some devices can be temperamental) the visual tag number will pop up.

4.1.3 Scan electronic tags

Read electronic tags in real time with an EID reader (mobile devices only)


If you have a reader connected, as tags are scanned they'll appear in the 'Animals selected' list.

If this is the first time the animal's electronic tag is read you'll be asked to lock that EID to a visual tag number – you'll need to type in that number manually. On subsequent reads the visual tag number will appear automatically.

If you have loaded a tag file containing an entry for that animal, the EID will automatically be locked to that animal and the visual tag number will appear. Follow this link to see [more on tag files](#).

4.2 Animal Selection (Sheep)

There are quite a few different ways to select animals.



Enter a tag Required 🔍 Show All Animals Add More ▾

4.2.1 Manual Entry - enter individual tag numbers manually.

Type in the flock number, UK0 followed by 6 digits, then the last 'relevant' digits of the individual tag and any zeros at the start of the individual tag number will appear automatically.

For example, if you have a tag UK0123456 00123, type UK123456 then 123.



UK0123456 00123 🔍 Show All Animals Add More ▾

Press 'Enter' to tell MFW when you've finished typing the number in.

4.2.2 Scan electronic tags

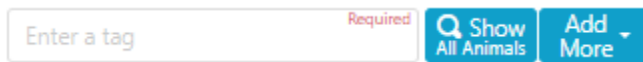
Read electronic tags in real time with an EID reader (mobile devices only).

If you have a reader connected, as tags are scanned they'll appear in the 'Animals selected' list.

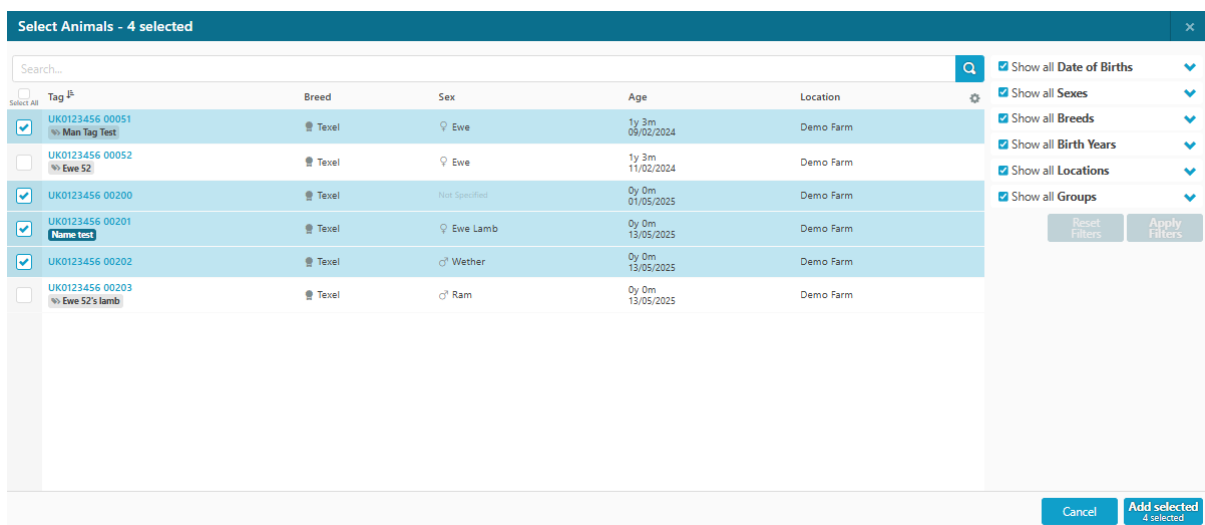
On the first occasion that an animal’s electronic tag is read, an official sheep tag (with EID’s starting 0826) will be recognised and locked to the animal immediately.

If any other format of EID is read (for example a bolus or management EIID tag) you will be asked to lock that EID to an animal’s visual tag.

4.3 Animal Selection (both species)



4.3.1 Show all animals – select from a list of animals.



Clicking on the ‘Show All Animals’ button will bring up a screen showing all the animals eligible for whatever you’re recording. For example, when recording treatments, it won’t show animals that had been sold before the treatment date as they wouldn’t be on-farm to receive the treatment.

You can narrow down the list of animals by selecting any of the filters; perhaps you only want to include animals currently at a particular location or in a management group. Just click on the filter, click the boxes you’re interested in, then click ‘Apply filter’.

You can select or deselect animals individually by clicking in the tick box next to them or select all by clicking in the box at the top of the list.

Once you’ve selected the animals you want click on ‘Add selected’ – you’ll be returned to the previous screen with the chosen animals added.

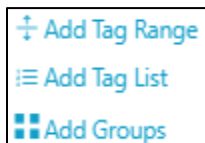


You can continue to add animals, clear your current selection entirely, or click on the number of animals selected to review and / or remove some if you wish.

4 Selected Animals					×
Search...					Q
Tag	Sex	Breed	Age	⚙	
UK0123456 00051 ↳ Man Tag Test	♀ Ewe	Texel	1y 3m	×	
UK0123456 00200	Unknown	Texel	0y 0m	×	
UK0123456 00201 Name test	♀ Ewe Lamb	Texel	0y 0m	×	
UK0123456 00202	♂ Wether	Texel	0y 0m	×	

4.3.2 Add More – import tags from outside sources

Click on the 'Add More' button to see further options. Some may not be available depending on the species and function you're in.

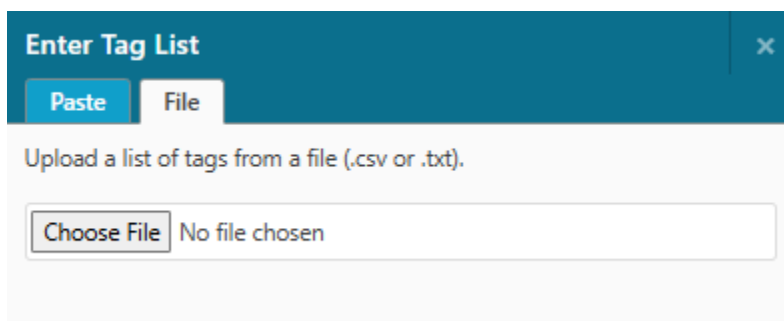


4.3.2.1 Add Tag Range (sheep only)

Enter Tag Range		Help	×
First Tag	<input type="text" value="UK0123456 00001"/>		
Total Tags	<input type="text" value="20"/>		
		Cancel	Add

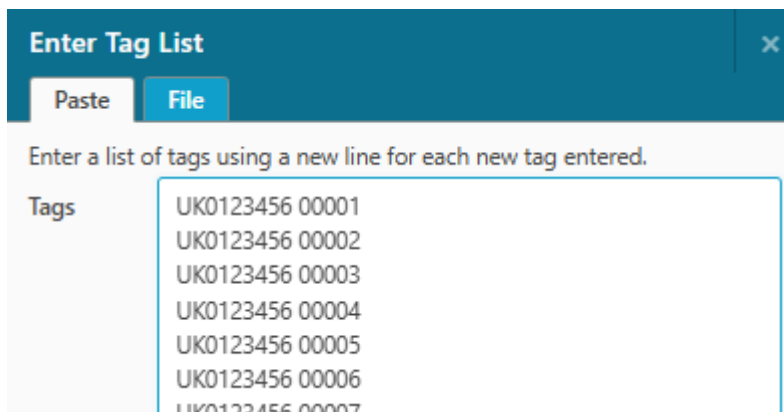
This allows you to add a run of consecutive tag numbers. Enter the first tag number and total number of tags. In the above example, all tags from UK0123456 00001 to UK0123456 00020 inclusive would be added.

4.3.2.2 Add Tag List - File



If you have a file with a list of tag numbers, find and open the file and the list of tags will appear. Note that the tags should be in a recognisable format (e.g. 'UK123456 600001' for cattle or 'UK0123456 00001' for sheep) and there should be one record for each tag in the file, i.e. one tag number on each line.

4.3.2.3 Add Tag List - Paste



If you have a recognisable list of tags on an electronic document, perhaps emailed to you from a market or abattoir, you can highlight, then copy and paste that list into the animal list.

4.3.2.4 Add Groups

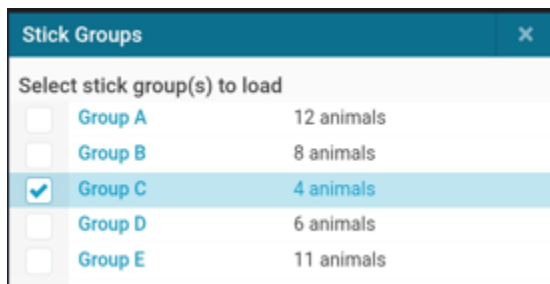
Add a management group of animals



If you've previously added animals to a management group, you can just select that group or groups to add the animals to the list.

4.3.2.5 Load Stick Group

Load a group of tags from a Stick Reader – this function is only available on mobile devices with a Bluetooth connection to a Stick Reader.



If you have previously read tags into one or more groups on a Stick Reader you can select the group(s) and load the tags into the list of animals selected.

Tip: if using a Stick reader to add a lot of animals individually it's worth selecting a new group on the stick before you start reading tags. That way, if for whatever reason (e.g. battery runs out on the phone part way through recording) the individual reads are lost, you'll still have the animals in that group on the stick and can just load it when you've read them all.

4.3.3 Things to note.

If you enter a tag number that MFW doesn't recognise it will ask you if you'd like to add that animal.

If you are adding animals one at a time by typing in the tag number, pressing 'Enter' on your keyboard (or the mobile device equivalent) will save that action, e.g. record a sale or a score against an animal. If you are adding multiple animal tag numbers in one go, perhaps from a management group or loading a group from a stick, you will see 'multiple animals selected' in the tag number box. You will need to click on 'Save' to record that action.

If you are reading tags individually from an electronic reader, e.g. a race reader or the internal reader on an X6, the action will be saved automatically after each read.

Normally after saving the tag number field will be cleared.

In all cases you will see a message in green flash up at the top of the screen telling you that the action has been saved.

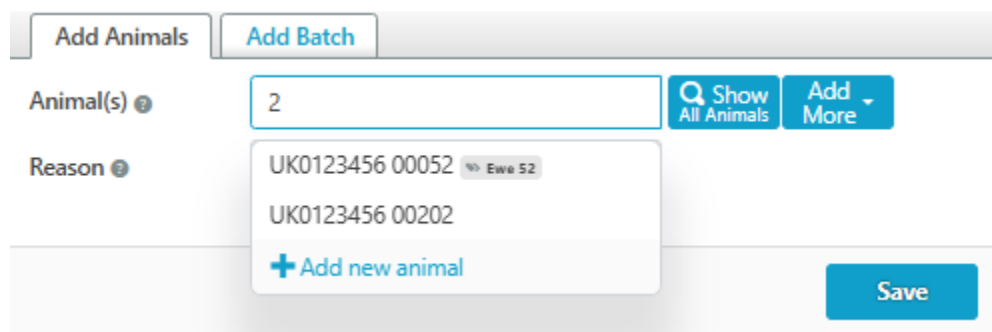
If in doubt, click on 'Save' if you want that action to be recorded.

4.4 Searching for animals

4.4.1 Searching on tag entry (recording an event)

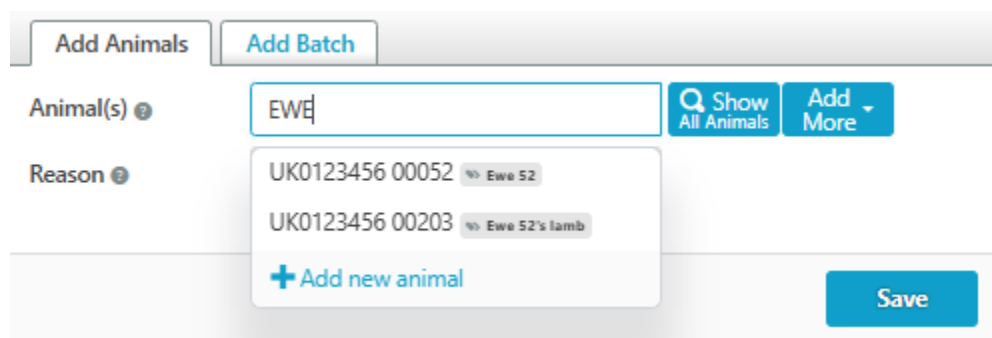
If you manually type part of a tag number and press <Enter> when recording an event, MFW will look for a match on the last part of the numeric tag number or within the management tag or name.

For example, type the number '2', press <Enter> and any tag numbers ending in '2' will be returned.



The screenshot shows the 'Add Animals' section of the MFW interface. The 'Animal(s)' input field contains the number '2'. Below it, a dropdown menu displays two search results: 'UK0123456 00052' with a tag icon and 'Ewe 52', and 'UK0123456 00202'. At the bottom of the dropdown is a '+ Add new animal' option. To the right of the input field are buttons for 'Show All Animals' and 'Add More'. A 'Save' button is located at the bottom right of the form.

Or type in 'EWE' and press <Enter> and any animals with a management tag or name containing the word 'EWE' will be returned.



The screenshot shows the 'Add Animals' section of the MFW interface. The 'Animal(s)' input field contains the text 'EWE'. Below it, a dropdown menu displays two search results: 'UK0123456 00052' with a tag icon and 'Ewe 52', and 'UK0123456 00203' with a tag icon and 'Ewe 52's lamb'. At the bottom of the dropdown is a '+ Add new animal' option. To the right of the input field are buttons for 'Show All Animals' and 'Add More'. A 'Save' button is located at the bottom right of the form.

If MFW finds only one possible match it assumes that's the animal you want and the corresponding full visual tag number will be returned automatically.

If there are no animals found with a match, or if multiple animals are returned, it shows a list for you to choose from and offers you the choice of adding a completely new animal.

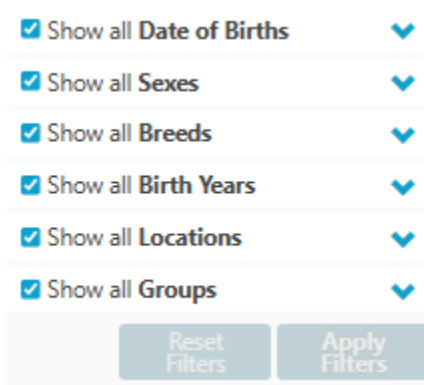
4.4.2 Searching on reports

You can search for tags when running a report. Type in any part of the visual tag number, management tag or name of the animal into the search bar toward the top of the screen, press 'Enter' on the keyboard or click on the magnifying glass and the report will be filtered to show animals which have the text you specified.

Animal Details								+ New	Print
02								X	Q
Tag	Breed	Sex	Age	Location	Status	Stock Status			
UK0123456 00200	Texel	Not Specified	0y 0m DoB 01/05/2025	Demo Farm 12/345/6789	On Farm	Current Stock			
UK0123456 00201 Name 2 test	Texel	♀ Ewe Lamb	0y 0m DoB 13/05/2025	Demo Farm 12/345/6789	On Farm	Current Stock			
UK0123456 00202	Texel	♂ Wether	0y 0m DoB 13/05/2025	Demo Farm 12/345/6789	On Farm	Current Stock			
UK0123456 00203 Ewe 52's lamb	Texel	♂ Ram	0y 0m DoB 13/05/2025	Demo Farm 12/345/6789	On Farm	Current Stock			

Animal Details								+ New	Print
ewe 52								X	Q
Tag	Breed	Sex	Age	Location	Status	Stock Status			
UK0123456 00052 Ewe 52	Texel	♀ Ewe	1y 3m DoB 11/02/2024	Demo Farm 12/345/6789	On Farm	Current Stock			
UK0123456 00203 Ewe 52's lamb	Texel	♂ Ram	0y 0m DoB 13/05/2025	Demo Farm 12/345/6789	On Farm	Current Stock			

4.5 Filters



4.5.1 About Filters

Almost all screens have a 'Filters' section, shown to the right of the screen when viewing over the Internet on a PC, or accessed via the funnel symbol to the top right in the case of mobile devices.

The filters will be different depending on the event you're recording or type of report you're running.

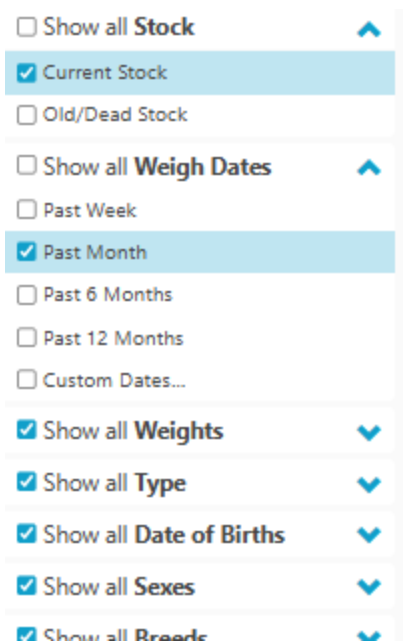
When recording an event, by default no filters are selected which means all available animals are included.

When viewing reports, by default they will show data for the last month and depending on the report may also be filtered just to show current stock.

4.5.2 Opening and Selecting Filters

You can 'open' a filter by clicking on the downward pointing chevron to the right and likewise close it by clicking on the upward pointing chevron. Note that closing a filter does not switch it off, it just hides the lower-level detail from view.

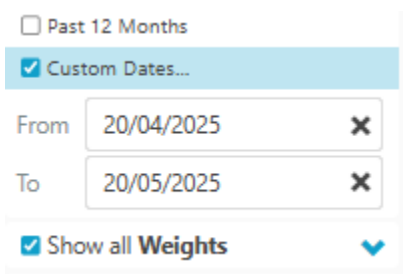
On entering a screen where filters are active, those filters will already be open, as shown in the Weights report filter below:



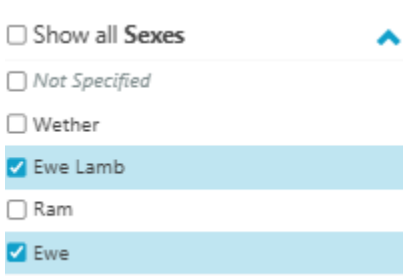
Selecting different filters allows you to alter the amount of data displayed on a screen, telling it to only show what you're interested in seeing.

You can select or deselect a filter by clicking in the tick boxes you're interested in.

Selecting some filters, e.g. 'Custom Dates' will allow you to specify a specific date range.



Filters generally are self-explanatory; for example, to limit the animals displayed to ewes and ewe lambs, open the 'Sexes' filter and click the appropriate tick boxes.



You can select as many filters as you want.

If you make changes to the filters you must select 'Apply' before those changes will take effect – it will be pulsing orange if you have changes to apply.



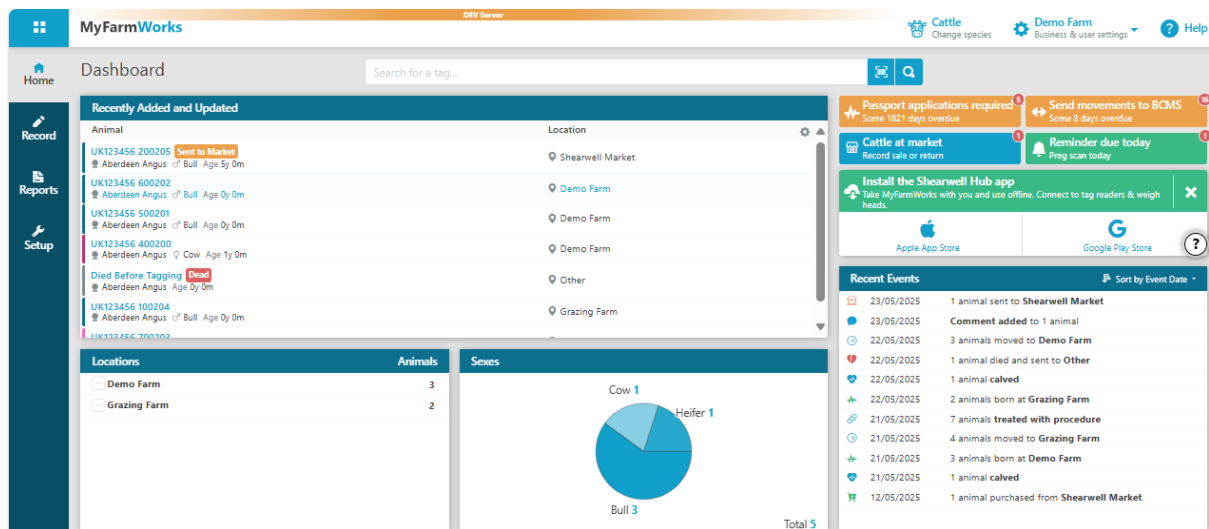
4.5.3 Things to note

Generally the higher the number of different filter options selected the longer a screen physically takes to load.

Any filters applied will by default be expanded or shown at the top of a report to make it more obvious when viewing. You can still change the filter options as you see fit.

When using the 'Locations' filter on any screen, any sub-locations for a holding will only be shown after that holding has been selected.

5. The Home (Dashboard) screen.



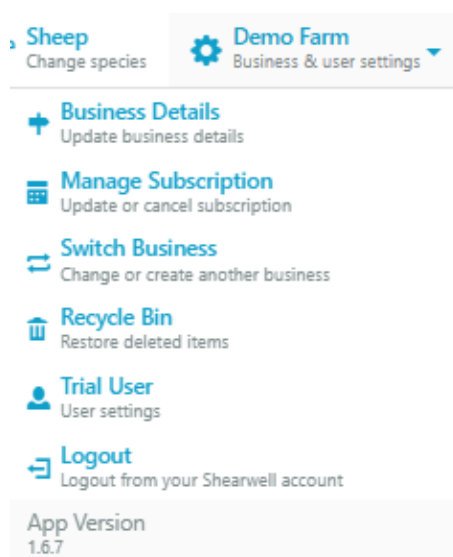
When you first open the MyFarmWorks (MFW) app you'll be presented with the 'Dashboard' or 'Home' screen. This is split into different areas:

5.1 Change species

Along the top you'll see the species that your currently in. Click on the cow or sheep to change to the other species.

5.2 Business and User Settings.

Selecting 'Business and User Settings' under your farm name in the top right corner of the Dashboard screen provides further options to manage your account.



5.2.1 Business Details

Business Settings Help ×

Business Details

Demo Farm
CPH Number: 12/345/6789
Owner: MFW Trial

Shearwell Data Ltd
Putham Farm., Wheddon Cross
Minehead
Somerset
TA24 7AS

Landline: 01643 841814
Mobile: 01643 841814
Email: hello@myfarm.works

Default Herd No: UK123456
Default Flock No: UK0123456

[Change Business Details](#)

Users Access

No users have been give permission to access this business. Press 'Add User' to share access to this business with other users.

[Add User](#)

BCMS Login Details

Current user
Not logged in [Login](#)

LIS Login Details

Current user
Not logged in [Login](#)

[Close](#)

This allows you to view or change your contact details, default herd and flock numbers or organic status by clicking 'Change Business Details'.

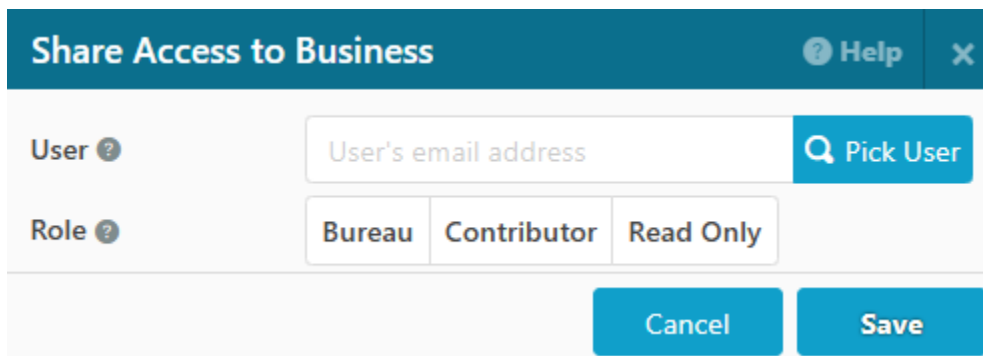
You can set third-party log in credentials used to notify sheep movements or cattle births and movements.

5.2.1.1 User Access

User Access is only available to the account holder's login. It allows the account holder to set levels of access to other users.

Anyone you want to add must have registered their own account (they do not need to have subscribed).

Click on 'Add User' to get the pop-up window below:



Type in their email address and you can give them access as one of the following:

- 1) Bureau – they can add or change records and see reports but through the website only (e.g. a farm secretary)
- 2) Contributor – they can add or change records and see reports through the website or on a mobile app (e.g. a shepherd or stockman)
- 3) Read only – they can see details of events already recorded and they can run any reports, but they cannot change records in any way (e.g. a vet).

Note that only someone using the account holder's login will be able to access or update subscriptions.

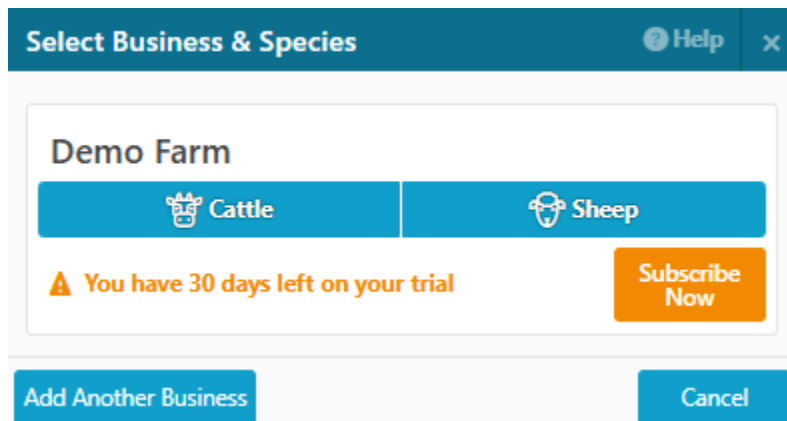
5.2.2 Manage subscription

Allows you to view and update your subscription.
Scroll down the page to view and print an invoice.

5.2.3 Switch Business

Click here to add an additional business if required or switch to records for a different business.

Having more than one business is an option for anyone who's looking after the interests of two or more independent businesses. It incurs an additional subscription. Everything is held separately; holdings, animals, medicine stock, reports etc.



5.2.4 Recycle Bin

From here you can view and optionally restore any events or items that you've previously deleted.

5.2.5 User Settings (under the Owner's name)

Update preferences, passwords etc.

User Settings

Help ×

Location (date formats etc)

United Kingdom

Time Format

Years & Months

Weights

kg lb

Text Size

Small Medium Large

Theme

Auto Light Dark

User Details

Shearwell Demo
Landline: 01643841814

[Change User Details](#) [Delete Account](#)
Delete all your data

Subscribe to Shearwell App newsletter
Please keep me updated with Shearwell App news and latest features.
You can unsubscribe at any time.

Login Details

Email: **hello@myfarm.works**

[Change Email](#) [Change Password](#) [Logout](#)

Support

[Recalculate Animal](#)
Status & Locations

By continuing to use this app I agree to [EULA Terms & Conditions](#) and [Privacy Policy](#).

[Close](#)

5.2.6 Log out

As it suggests.

Please note that if you log out from the app on a mobile device, MFW will try to synchronise data with the Cloud, in other words make sure that any changes you made on that device are permanently saved.

Logging out empties the database held on that device.

If MFW is unable to synchronise data you will lose any changes made on that device since the last successful synchronisation. There are a couple of warnings to that effect if you should try to do it. You must very deliberately acknowledge those warnings, so it's not going to happen by accident.

You don't actually need to log out – you can just come out of the app as you would any other.

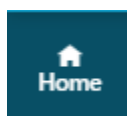
If you do log out you'll (unsurprisingly) need to log back in. On doing so, data will be loaded from the Cloud from scratch which may take a few minutes.

5.3 Actions Menu

On the left hand side you'll see a column of actions. These are available from any screen.



Click on the four squares symbol at the top to go back to other app choices.



Click on Home to return to the Dashboard screen



'Record' gives you a choice of events that you can record against animals.



'Reports' gives you a choice of reports to run. Here you'll find the statutory reports such as Movements and the Holding Register. You'll be able to see lists of weights and treatments as well as details of all the other events you've recorded.



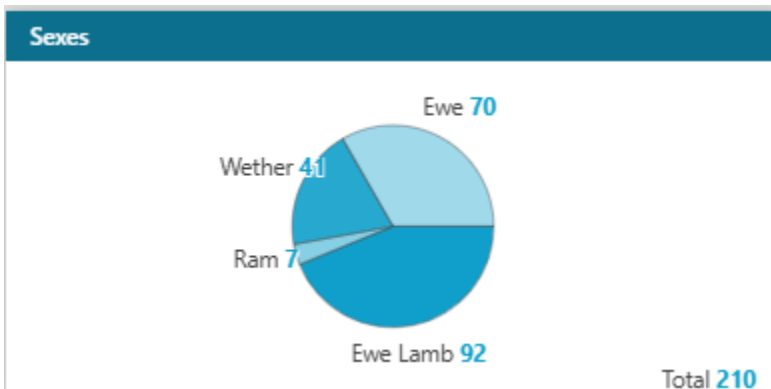
‘Setup’ allows you to record data linked to your farm, for example markets you regularly use, or interact with third parties to notify Government agencies of movements you’ve recorded.

Recently Added and Updated	
Animal	Location
UK123456 600202 Aberdeen Angus ♂ Bull Age 0y 0m	Demo Farm
UK123456 500201 Aberdeen Angus ♂ Bull Age 0y 0m	Demo Farm
UK123456 400200 Aberdeen Angus ♀ Cow Age 1y 0m	Demo Farm
UK123456 200205 Aberdeen Angus ♂ Bull Age 0y 0m	Grazing Farm
Died Before Tagging Dead Aberdeen Angus Age 0y 0m	Other
UK123456 100204 Aberdeen Angus ♂ Bull Age 0y 0m	Grazing Farm
UK123456 700203	

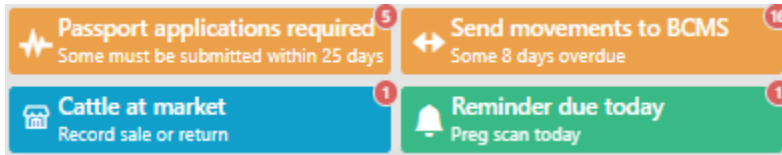
‘Recently Added and Updated’. Listed here are animals or batches of animals that you’ve recently changed in some way. If you click on any one of them it will open up that animal’s history.

Locations	Animals
<input type="checkbox"/> Demo Farm	197
<input type="checkbox"/> (Not Specified)	32
<input type="checkbox"/> Top Field	160
<input type="checkbox"/> Bottom Field	5
<input type="checkbox"/> Grazing Farm	5

‘Locations’ shows you the number of animals at each location. You can click on any location to see a stock totals report for those animals with further details of each.



‘Sexes’ shows you a breakdown of the gender of animals currently owned. You can click on any of these to see a stock totals report for those animals with further details of each.



‘Warnings’ up to the right shows you reminders that you may have set on comments, if there are animals that you have sent to market or abattoir but not yet recorded their sale or slaughter details, and lets you know if MFW thinks that you have any movements or passport applications to send. Click on any reminder to be taken to the appropriate screen.

Note: Please always check that movements and passport applications are submitted in good time – it’s up to you to make sure none are missed and MFW only serves as a guide in that respect.

Recent Events		Sort by Event Date
	26/05/2025	1 animal sent to Shearwell Market
	23/05/2025	Comment added to 1 animal
	22/05/2025	3 animals moved to Demo Farm
	22/05/2025	1 animal died and sent to Other
	22/05/2025	1 animal calved
	22/05/2025	2 animals born at Grazing Farm
	21/05/2025	7 animals treated with procedure
	21/05/2025	4 animals moved to Grazing Farm
	21/05/2025	3 animals born at Demo Farm
	21/05/2025	1 animal calved
	12/05/2025	1 animal purchased from Shearwell Market

Recent events lists the events recorded against animals. Clicking on one will take you to that event and show you the full detail, which you can amend if you so choose.

6. Set up MFW – put in the foundations.

One of the first things that might be worth doing is to setup any background information that you want MFW to know about. Many of these are bits of information that you'll only ever need to enter once.

From menu on the left, select '*Setup*'.

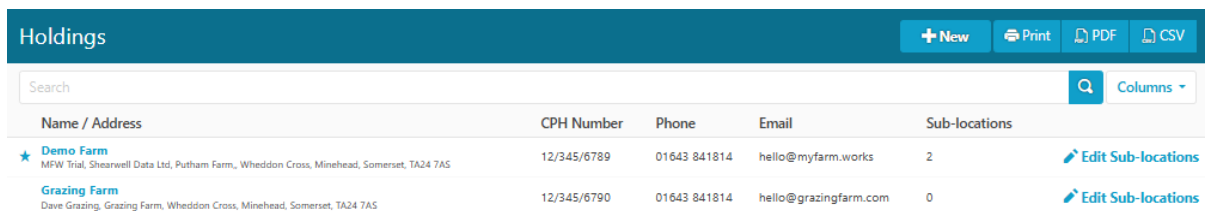
6.1 Manage Locations

6.1.1 Holdings and Sub-locations

Select *Setup>Holdings*

6.1.1.1 Holdings

This will show your main holding which you will have been created when you set up your account and any that you've subsequently added.



Name / Address	CPH Number	Phone	Email	Sub-locations
Demo Farm MPW Trial, Shearwell Data Ltd, Putham Farm, Wheddon Cross, Minehead, Somerset, TA24 7AS	12/345/6789	01643 841814	hello@myfarm.works	2
Grazing Farm Dave Grazing, Grazing Farm, Wheddon Cross, Minehead, Somerset, TA24 7AS	12/345/6790	01643 841814	hello@grazingfarm.com	0

You can add any other holdings that you use by clicking the 'New' button at the top. Enter the details as prompted – you'll need a minimum of holding number and name.

Edit Holding Help ×

Details **Vet Attestation**

Country

CPH Number

Farm Name

Owner

Address

Town/City

County

Postcode

Landline Phone

Mobile Phone

Email

Production Type Meat Dairy Breeding Wool Other

This Farm is Organic

Cancel **Save**

Click on any holding to view or change its details. You can assign the ‘Vet Attestation’ number if required by selecting the tab at the top.

Things to note:

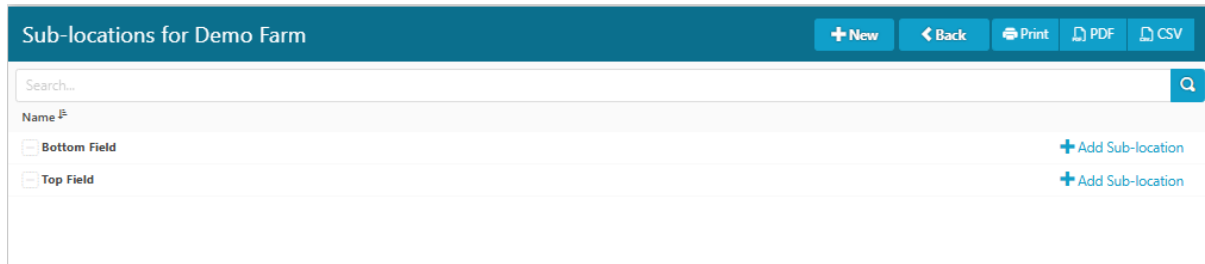
On the main holding you can select whether you want the business to use organic withdrawals when recording treatments. Doing so will prompt organic withdrawals to appear alongside standard when recording or reporting treatments, medicine purchases etc.

On any holding you can select whether the business is for meat, dairy, breeding, wool, ‘other’ or a combination of those. All this does is populate the appropriate tick boxes on the Holding Register.

6.1.1.2 Sub-locations

The holding list also gives you the option to add or edit sub-locations. A sub-location is a plot within a holding, so it allows you to divide a holding into separate locations, e.g. top field, bottom field, lambing shed. Moving an animal between sub-locations on the same holding will not create a transport document, entry in the Holding Register or a movement to send to BCMS, ScotEID etc. as the animal hasn’t left the holding, but it will update the animal’s location in your records and show on the movements report.

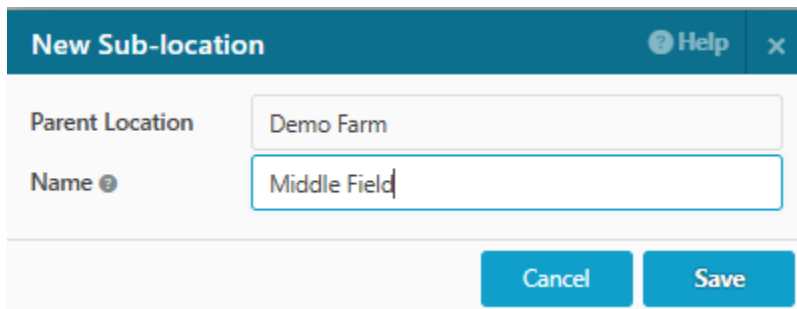
To add a sub-location to the holding, click on the holding and the screen below will appear.



Sub-locations for Demo Farm	
Search...	
Name	
Bottom Field	+ Add Sub-location
Top Field	+ Add Sub-location

In this example, the holding already has two sub-locations, 'Bottom Field' and 'Top Field'.

To add a third sub-location to the holding, click on 'New' at the top to get the screen below. Check the 'Parent' to confirm the location that you're dividing. Type in the name and click 'Save'.



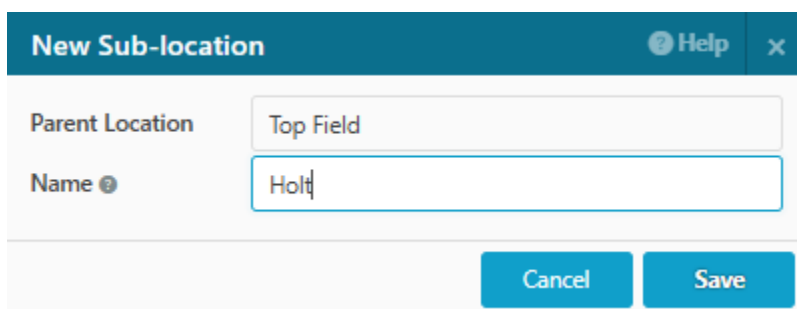
New Sub-location Help x

Parent Location: Demo Farm

Name: Middle Field

Cancel Save

To further divide an *existing* sub-location click on 'Add Sub-location' to the right and the screen below pops up. Again, the parent location shows what you're dividing. Type in the name and 'Save'.



New Sub-location Help x

Parent Location: Top Field

Name: Holt

Cancel Save

6.1.2 Markets

Select *Setup>Markets* to add or modify any markets you use. Click on 'New' to add a market and enter the details as prompted. You will need a minimum of name and holding number. You can select a market to be the default value, so that location would be shown automatically when recording the appropriate movement.

6.1.3 Abattoirs

Select *Setup>Abattoirs* to add or modify any abattoirs you use. Click on 'New' to add an abattoir and enter the details as prompted. You will need a minimum of name and holding number or MHS number. You can select an abattoir to be the default value which would be shown automatically when recording the appropriate movement.

6.1.4 Carcase Location

A carcase location is used by MFW to record the destination for animals that have died on-farm, e.g. the knacker's yard.

You can add these under *Setup>Carcase Location* and optionally set the default to appear when you record a death.

6.2 Farm Settings

6.2.1 Breeds

Select *Setup>Breeds*.

We've included a list of breeds in MFW or click on 'New' to add any we've missed out. You can select your most common breed to use as the default.

6.2.2 Colours

Select *Setup>Colours* to see a list of colours that can be recorded against an animal. Select 'New' to add your own.

6.2.3 Death Reasons

Select *Setup>Death Reasons*.

We've included a list of the more common reasons but you can add your own by clicking 'New'.

6.2.4 Management Tags

These are another way of identifying an animal and can have any value you like. Unlike the visual Tag Number or EID they do not have to be unique.

They can be added at birth or purchase, or against an animal at any time by editing its details.

At present, the function under *Setup>Management tags* only allows you to clear any management tags that you've already recorded.

6.2.5 Hauliers

Select *Setup>Hauliers*.

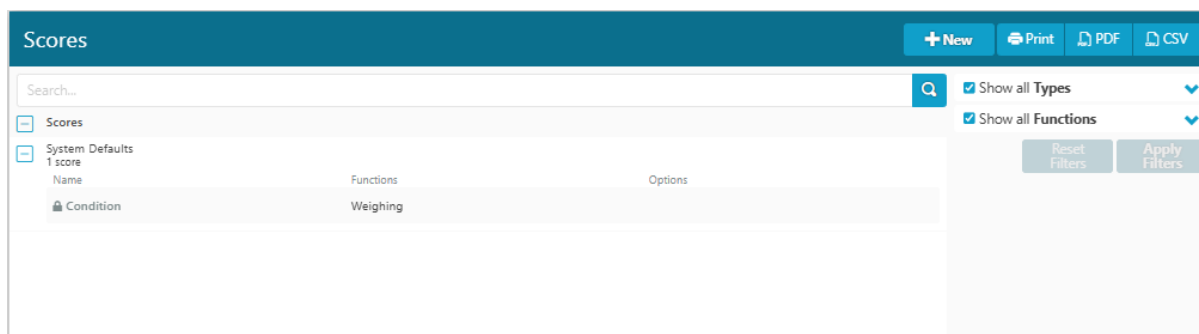
You can record the haulier along with a movement. You'll need to record the haulier's name and optionally contact details and the registration number of any vehicles. You can set a default to appear automatically when you record a movement.

6.2.6 Scores

Scores can be recorded for whatever you like. Condition score, mothering ability, faecal egg count, animal temperament – anything.

You can add a score through Record>Scores or by setting up a score to show against particular functions.

To set up a score, go to *Setup>Scores* and you'll see this screen:



One system score – ‘Condition’ – is already there. You can't change it.

You can add a new score of your own or modify those you've already added.

To add a score, click on ‘New’

- 1) Give the score a name – whatever you like.
- 2) Choose which function you would like the score to appear against. For example, you could choose to record that score specifically against a cow when calving, or

any animal when weighing. You can choose to have that score appear against more than one action or no particular action.

- 3) Choose the format of the score. The four choices are:
 - a) Text – type in anything you like
 - b) List – you add a list of possible values, e.g. ‘good’, ‘average’, ‘bad’ and choose a value from that list when applying the score. Type a value into ‘Score Options’ then click ‘Add’ to add it to the list of values available for that score.
 - c) Whole number - any whole number. You can optionally specify minimum and maximum values.
 - d) Decimal number – any number, allowing decimal places. Again, you can specify the minimum and maximum values if you want.
- 4) Choose the default value if you want one. This is the value that will be applied to the score by default.
- 5) Choose whether the score must always be recorded in a function. If, for example, you were moving sheep and wanted to record a wool score against each of them, by setting the score to be required MFW would insist on a score being entered as each animal was handled.

In the example below, a score called ‘Demo Score 1’ is being set up to be recorded against movements. It will be a list with values of ‘Good’, ‘Average’ and ‘Bad’ and will have a default value of ‘Average’. It will be a required input when recording a movement.

Go into Setup>Scores and click on ‘New’. You’ll see the screen below:

The screenshot shows the 'Add Score' form with the following details:

- Name:** Empty text input field.
- Function:** A grid of buttons: Calving (Dam), Calving (Calf), Death, Movement, Pregnancy Scan, Service, Treatment, Weighing, and None (highlighted).
- Format:** A row of buttons: Text, List (highlighted), Whole Number, and Decimal Number.
- Default Value:** Empty text input field.
- Required:** An unchecked checkbox.
- Buttons:** Cancel and Save buttons at the bottom.

Type in the Name (Demo Score 1), select the function you want the score to appear against (Movement) and choose the type of score you want, in this case ‘List’.

The next thing to do is add the values that you want to appear in the list – i.e. when recording the score what choices do you want to be available for selection? For this example, ‘Good’, ‘Average’ and ‘Bad’.

Click in the Score option, type in the first value, then click ‘Add’. You’ll see the value that you entered pop up below:

Type in the second value, then ‘Add’, and repeat for as many options as you’d like to appear.

Then type in the default value if you want one. The default must be one of the options you've just added.

If you want the score to be mandatory, click in the tick box.

The completed screen will look like this:

Add Score		Help	X
Name	Demo Score 1		
Function	Calving (Dam)	Calving (Calf)	Death
	Movement	Pregnancy Scan	Service
	Treatment	Weighing	None
Format	Text	List	Whole Number
		Decimal Number	
Default Value	Average		
	<input checked="" type="checkbox"/> Required		
Score Options		Add	
	Bad	Delete	
	Average	Delete	
	Good	Delete	
		Cancel	Save

Remember to 'Save' if you're happy with what you've added.

To modify an existing score just click on the score.

You can change the characteristics of a score at any time with one exception - the format cannot be changed after the score has been used. For example, if you had already recorded a text score against an animal and entered a value 'Average' (or even the number '1'), you couldn't then change that score to be numeric.

Things to note:

If you have entered a default value and marked a score as required for a particular function, that score and value will always be shown when recording against that function. You can change the value of the score for that animal when it's being handled, but a value must be entered.

If you have entered a default value but the score is not marked as required for a particular function, that score will be shown when recording against that function but may be deleted. Could be a bit of a pain to have to delete it every time though – if you're not going to record the score against the majority of animals you may be better off removing the default).

If you have not entered a default value and the score is not marked as required, that score will not automatically be presented on the screen when recording against that function but can be accessed through the 'Add Scores' link. You may be better off using this if the score is only going to be applied to the minority of animals.

6.3 Share Data

There are several actions you can carry out to interact with relevant Government agency (hereafter referred to as ‘third parties’) dependent on the species of animal and the country in which your business is located.

Cattle > Scotland - ScotMoves, England and Wales - BCMS
Sheep > Wales - EID Cymru, Scotland - ScotEID, England - LIS.

The examples below are for BCMS, but the principle is the same for all.

6.3.1 Send data (birth, movement, death notifications)

Under Share Data, click on the relevant third-part name to get the screen below:

The screenshot displays the BCMS interface for sending birth notifications. The main header is 'BCMS - Send births, movements & deaths' with options for Print, PDF, and CSV. Below this is a 'BCMS Login Details' section showing the current user as 'Not logged in' with a 'Login' button. The main content area has three tabs: 'Births' (with a notification count of 3), 'Movements' (with a count of 4), and 'Deaths'. A table lists three birth notifications:

Animal	Date of Birth	Status	Days Left
<input type="checkbox"/> UK123456 100001 Aberdeen Angus Demo Farm	08/05/2025	Not Sent	27
<input type="checkbox"/> UK123456 200002 Aberdeen Angus Demo Farm	08/05/2025	Not Sent	27
<input type="checkbox"/> UK123456 300003 Aberdeen Angus Demo Farm	07/05/2025	Not Sent	26

On the right, the 'Birth state' filter is set to 'Not Sent'. There are also 'Reset Filters' and 'Apply Filters' buttons. At the bottom right, there are buttons for 'Set Aside All Births' and 'Send All Births'.

You can send notifications from this screen.

First you'll need to click on 'Login' to enter your username and password. These are not your MFW details, but those that you'd use to log in to the relevant third-party website. The one exception is BCMS, where you'd need your log in details for 'CTS Webservices' and not the Government Gateway username and password that you'd use for their website. If you don't know them, you can get them from the relevant third-party. Once entered and saved, MFW will remember them for future use.

This screen performs the following actions depending on the species of animal. You'll see a number on the appropriate tab if MFW thinks you have any outstanding notifications to send. Select the tab you're interested in.

Birth Notification (Apply for Passports, Cattle)

When the birth of an animal is recorded MFW will generate a passport notification for you to send to the third-party. It will appear on this screen under the 'Births' tab.

Movement Notification (Cattle and Sheep)

When you record a movement between different holdings, to or from a market or to an abattoir, MFW will generate a movement notification where appropriate for you to send to the third-party. It will appear on this screen under the 'Movements' tab.

Death Notification (Cattle)

When you record the death of an animal on farm, MFW will generate a notification for you to send to the third-party. It will appear on this screen under the 'Deaths' tab.

Notification States

There are three 'states' for any notification, shown in the filter to the right of the screen. You can view notifications to be sent (which is the default display), those already sent and those which you've 'set aside', i.e. decided not to send using MFW.

As with most report or detail lines in MFW, you can see of further information about an event by clicking on that line, for example, for movements you'll see the individual or batch of animals moved, where they came from and where they went to.

It is your responsibility to check that the animal details listed in the notification are correct before sending.

If you have any notifications to be sent, select them individually by clicking in the tick box to the left of a particular line, or select them all by clicking in the tick box at the top of the list.

Then click on 'Send selected...'

MFW will send those notifications, and if they're successfully received and accepted by the third-party a receipt will be returned.

It is imperative that you check that you have the receipt and that any notification has gone through successfully to your satisfaction. MFW will return error messages if made aware of a problem, but it is your responsibility to make sure that you're happy the third-party has received the necessary information.

Notifications that have been sent can be viewed by selecting 'Successful' in the 'State' filter to the right and clicking 'Apply Filter'.

If for whatever reason you don't want to send a notification, you can select some or all and click 'Set Aside'. This tells MFW to remove them from the queue to be sent and

they'll no longer show as outstanding. If you change your mind, you can always view those you've set aside and use a similar selection process to return them to the queue for submission.

6.3.2 Confirm movements

Some third parties give you the option to confirm the details of a movement that has been submitted by someone else, for example, you may have purchased animals from a market and they have already submitted the movement to the third party. By confirming, you're acknowledging that the date, to and from locations and animals listed in that movement are correct. If those animals are not already recorded in MFW you will also have the option to add them.

6.3.3 'Third-Party' Log

This just keeps a record of data that was transferred between MFW and the third-party. It won't change even if animals are deleted from MFW. It provides an audit trail if there's ever a disagreement with the third-party over what's been sent.

6.4 Import and Compare Data

6.4.1 Import Animals

When you first start to use MFW you may want to load up details of your current stock from elsewhere.

Sheep can be loaded up from a 'csv' file.

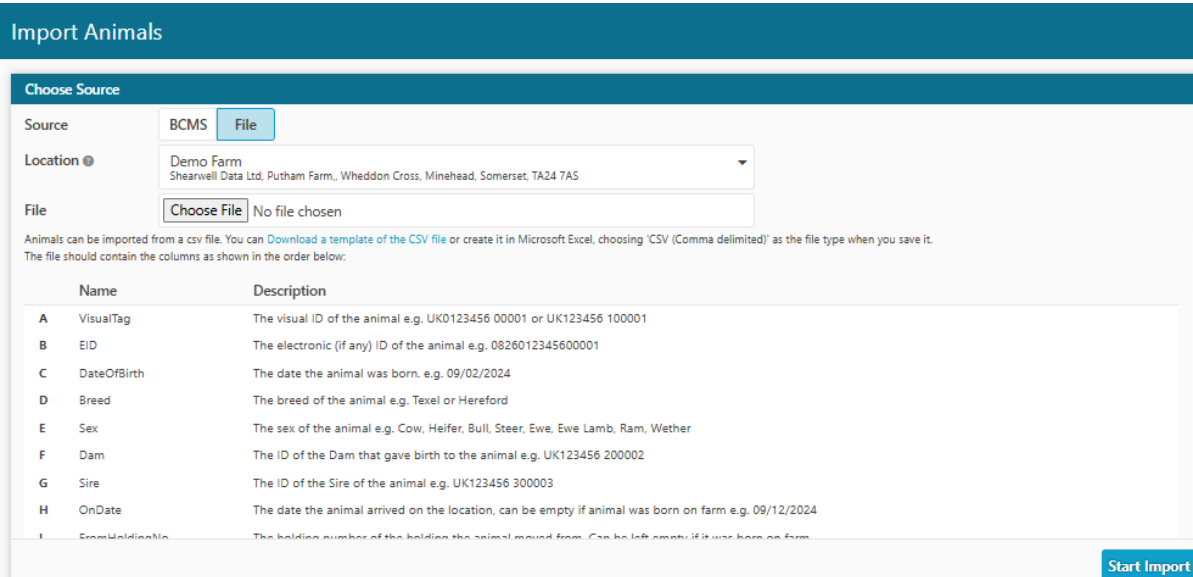
Cattle can be loaded up from either a 'csv' file or from a third party such as ScotMoves or BCMS.

There's a section '[About csv files](#)' which explains a bit more about them if you want to take a look. The import instructions below assume that your csv file has already been created.

6.4.1.1 Importing from a 'csv' file.

Go to *Setup>Import Animals*

Under 'Choose source' select 'File' and you'll see the screen below:



The screenshot shows the 'Import Animals' interface. At the top, there's a 'Choose Source' section with two buttons: 'BCMS' and 'File'. The 'File' button is selected. Below this, there's a 'Location' dropdown menu showing 'Demo Farm' with the address 'Shearwell Data Ltd, Putham Farm, Wheddon Cross, Minehead, Somerset, TA24 7AS'. There's also a 'File' section with a 'Choose File' button and the text 'No file chosen'. Below the form, there's a table of columns that the CSV file should contain:

	Name	Description
A	VisualTag	The visual ID of the animal e.g. UK0123456 00001 or UK123456 100001
B	EID	The electronic (if any) ID of the animal e.g. 0826012345600001
C	DateOfBirth	The date the animal was born. e.g. 09/02/2024
D	Breed	The breed of the animal e.g. Texel or Hereford
E	Sex	The sex of the animal e.g. Cow, Heifer, Bull, Steer, Ewe, Ewe Lamb, Ram, Wether
F	Dam	The ID of the Dam that gave birth to the animal e.g. UK123456 200002
G	Sire	The ID of the Sire of the animal e.g. UK123456 300003
H	OnDate	The date the animal arrived on the location, can be empty if animal was born on farm e.g. 09/12/2024
I	FromHoldingNo	The holding number of the holding the animal moved from. Can be left empty if it was born on farm

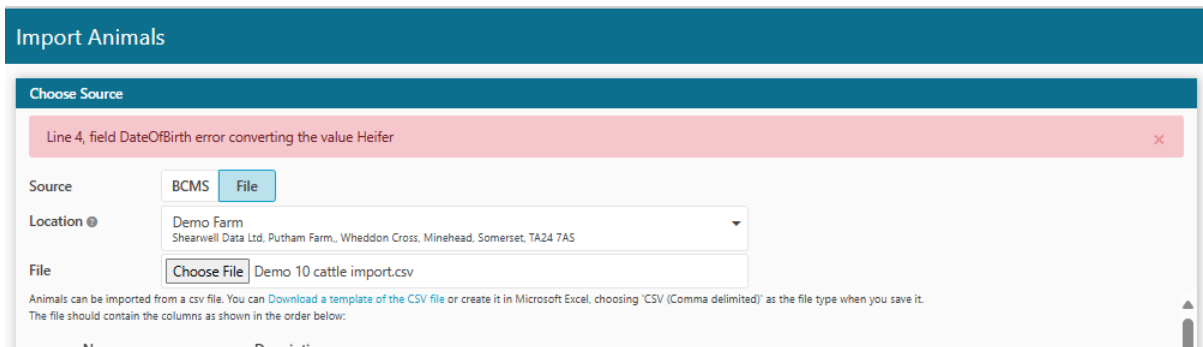
At the bottom right of the interface, there is a 'Start Import' button.

The 'Location' is the location that the animals will be placed in. By default this will be your main holding, but you can click in the box to choose another if you wish.

Click on 'Choose File'. This will show you the files and folders that your PC has access to. Go to where your csv file is saved, select and open it.

Click on 'Start Import'

MyFarmWorks will check through the file in so far as it can to make sure that the data is correctly formatted. If it finds any data that just doesn't fit, for example putting 'Heifer' where the date of birth should be, you'd stay on the same screen but get a message in red telling you that it's found invalid data and indicating the problem and which record in the file was wrong.

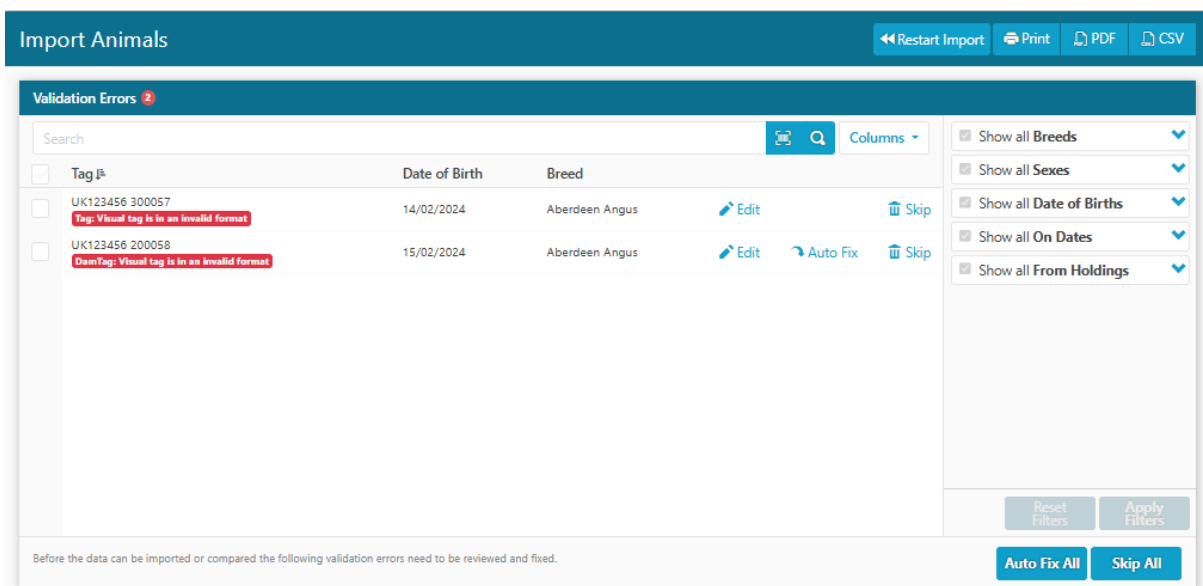


You'd need to correct the data in the file as necessary, then try the import again.

Once that's sorted the first stage of the import proper will begin.

There are a number of validation checks to ensure that you're happy with the data being added before it's committed.

For example, if you accidentally put in an invalid tag number you'd see messages as below.



You will then have the option to select and 'Edit' each record, in this case allowing you to correct the tag number, or 'Auto fix' which would blank out the problem data (in this

instance the dam's tag would be removed completely, so you'd end up adding an animal without a dam recorded against it), or you could skip the record and not add the animal at all.

In the example above, the first record with an error (tag 300057) does not have an auto fix option as the tag number is a mandatory field so must be correct. However, the second record in error (tag 200058) has an auto fix option as the error is with the dam's tag, which is not mandatory and so can just be left out.

Once the data has been fully validated the import process checks all the animal records on your import file against all the animals already in MyFarmWorks. It put the animal records you're importing into three sections.

If an animal's record (specifically its tag number) doesn't already exist on the system it will be listed under 'New'.

If an animal's record is already present it will see if there are differences between the record being imported and the record already known, for example a different date of birth or dam tag number. Animals with differences will be listed under the 'Different' tab where the differences will be shown, with the value on the import file being highlighted in green, the value already on the system in red. You can choose which value you want to go with.

Animals without differences will be listed under 'Matching'.

Then click on 'Import all into MyFarmWorks' and the new animals and any changes will be applied.

6.4.1.2 Importing from a third party (Cattle)

Go to Setup>Import Animals and select BCMS as the source

The screen below pops up and you can see that BCMS / ScotMoves has been selected by default.

The screenshot shows the 'Import Animals' interface. At the top, there's a teal header with the text 'Import Animals'. Below this is a 'BCMS Login Details' section. It contains a 'Current user' field with the text 'Not logged in' and a blue 'Login' button to its right. The main area is titled 'Choose Source'. It features a 'Source' dropdown menu with two options: 'BCMS' (which is selected) and 'File'. Below the source menu is a 'Location' dropdown menu with a search icon and a list of locations. The first location is 'Demo Farm' with the address 'Shearwell Data Ltd, Putham Farm, Wheddon Cross, Minehead, Somerset, TA24 7AS'. At the bottom right of the form, there is a blue 'Start Import' button.

The first time you use this screen it will show you as 'Not Logged In'.

Select 'Login' to the far right and you will be prompted for your BCMS (CTS Webservices) or ScotMoves log in details – once entered these will be validated and provided they match they'll be saved, so you won't need to add them again unless they change.

The 'Location' is the location that the animals will be placed in. By default this will be your main holding, but you can click in the box to choose another if you wish. Click on 'Start Import'.

The import process will download your animals from BCMS / ScotMoves

After this the process is the same as importing animals from a csv file.

Once the data has been fully validated the import process checks all the animal records on your import file against all the animals already in MyFarmWorks. It put the animal records you're importing into three sections.

If an animal's record (specifically its tag number) doesn't already exist on the system it will be listed under 'New'.

If an animal's record is already present it will see if there are differences between the record being imported and the record already known, for example a different date of birth or dam tag number. Animals with differences will be listed under the 'Different' tab

where the differences will be shown, with the value on the import file being highlighted in green, the value already on the system in red. You can choose which value you want to go with.

Animals without differences will be listed under ‘Matching’.

Then click on ‘Import all into MyFarmWorks’ and the new animals and any changes will be applied.

6.4.2 Compare Animals

Through *Setup>Compare* it’s possible to compare animals already in MFW against a csv file or a third party.

The process is the same as importing as detailed above in has the additional display of ‘Extra’ animals. These are listed as current stock in MFW but are not on the file or not held by the third party. You have the option to record their movement or death.

The screenshot shows the 'Compare Animals' interface. At the top, there are buttons for 'Restart Import', 'Print', 'PDF', and 'CSV'. Below this, the interface is divided into five tabs: 'Comparison Results', 'Missing' (Animals on file but not in MyFarmWorks), 'Differences' (File details differ from those in MyFarmWorks), 'Extra' (Animals in MyFarmWorks but not the file), and 'Matching' (Animals in both MyFarmWorks and the file). A search bar is located above the table. The table has columns for 'Tag', 'Breed', 'Sex', and 'Age'. One animal is listed with Tag 'UK123456 400200', Breed 'Aberdeen Angus', Sex 'Heifer', and Age '1y 0m' (DOB 01/05/2024). On the right side, there are filter options for 'Breeds', 'Sexes', and 'Date of Births', along with 'Reset Filters' and 'Apply Filters' buttons. At the bottom right, there are buttons for 'Record movement for All' and 'Record death for All'.

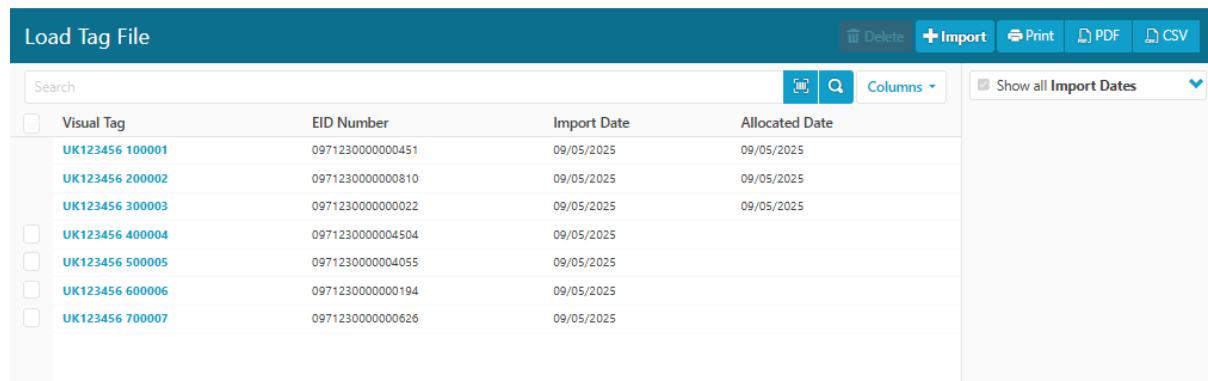
This function may be especially useful when confirming that the animals recorded as on-farm in MFW match the records held by BCMS or ScotMoves.

6.4.3 Load Tag File

A tag file (or 'tag bucket') is used to tell MFW that an electronic chip number belongs to a visual tag number. Here you can select your tag file and load it into MFW. This will tell MFW what the visual tag is for any electronic tags listed in the file.

On entering the screen, click on 'Import', select the file, then click 'Add'.

The EID records will be loaded from the tag file and stored against the corresponding tag numbers.



The screenshot shows the 'Load Tag File' interface. At the top, there is a header bar with the title 'Load Tag File' and several action buttons: 'Delete', '+ Import', 'Print', 'PDF', and 'CSV'. Below the header is a search bar and a 'Columns' dropdown menu. The main area contains a table with the following columns: 'Visual Tag', 'EID Number', 'Import Date', and 'Allocated Date'. The table lists seven records, each with a checkbox on the left. The first three records have their checkboxes selected, while the last four are unselected. The data in the table is as follows:

Visual Tag	EID Number	Import Date	Allocated Date
<input checked="" type="checkbox"/> UK123456 100001	0971230000000451	09/05/2025	09/05/2025
<input checked="" type="checkbox"/> UK123456 200002	0971230000000810	09/05/2025	09/05/2025
<input checked="" type="checkbox"/> UK123456 300003	0971230000000022	09/05/2025	09/05/2025
<input type="checkbox"/> UK123456 400004	0971230000004504	09/05/2025	
<input type="checkbox"/> UK123456 500005	0971230000004055	09/05/2025	
<input type="checkbox"/> UK123456 600006	0971230000000194	09/05/2025	
<input type="checkbox"/> UK123456 700007	0971230000000626	09/05/2025	

You'll see the Visual Tag and the EID Number along with the date you imported the file and the date the EID was locked (allocated) to the visual tag.

If the animal is already known to MFW the EID will be locked automatically, so when you scan that animal's electronic tag the visual tag number will pop up.

If the animal is not yet known to MFW, when you scan the electronic tag the visual number will pop up and ask you to confirm that you want to lock the tag.

Note that if you don't have a tag file entry for an animal, when you scan that electronic tag for the first time you'll be asked to type in the full visual tag number (both herd and individual number).

You can subsequently refer to this screen if you ever want to see details of when tags were locked, unused tags and so on.

See [linked](#) for more on tag files.

6.5 Treatment Settings

6.5.1 Medicine Types

Medicine Types gives you a list of all the medicines known to MFW, together with the manufacturer. Entries on the standard list cannot be changed. However the list won't contain all medicines, and some may have been updated since the list was written. If you want to add your own, click on 'New', enter the medicine name, manufacturer and species. Withdrawal periods can be entered when the medicine is purchased.

6.5.2 Ailments

Ailments gives a list of the more common reasons for treatment. You can add your own by clicking on 'New'.

6.5.3 Suppliers

Suppliers is a contact list of suppliers of goods to your business – currently limited to where you'd buy medicines. You can add more by clicking on 'New'. Just the name is required.

6.5.4 People

People is a list of anyone who can treat an animal, e.g. the vet or yourself. You can add more by clicking on 'New'. Just the name is required.

7. Record

7.1 Birth

For recording the on-farm birth of cattle or sheep. As the birth is on-farm it's assumed that the dam will also be physically on the farm.

7.1.1 Birth (Cattle)

Record>*Birth* and enter details as prompted.

As with any cattle tag number field, you can click on the symbol immediately to the right of the tag number box to scan the barcode on the dam's or sire's passport, or on the calf's too if you're entering historical animals (most likely when you're getting started).

That the dam must be entered when recording a birth, the sire is optional.

If you enter a dam which isn't already on the system you'll be asked if you want to add it.

If you choose to add the dam you can record it as a purchase or born on-farm. If you choose not to add the dam it will still appear against the calf but will be a 'virtual' record, never showing as on-farm and without a calving history – though you can still add it later through births or purchases if you wish.

Record Birth

Date of Birth 12/05/2025

Dam Enter tag or select dam Required Show All Dams

Sire Enter tag or select sire (optional) Show All Sires

Calf Tag UK123456 Required

Name Name

Management Tag Management tag

Sex Heifer Steer Bull Required Cow

Breed Select breed Required

Birth Weight kg

Holding Demo Farm
Shearwell Data Ltd, Putham Farm., Wheddon Cross, Minehead, Somerset, TA24 7A...

Sub-Location Select sub-location (optional)

7.1.2 Birth / Identification (Sheep)

You have a choice of recording animals individually or as part of a batch. Change between the two by clicking on the 'Add Animals' or 'Add Batch' tabs.

The screenshot shows a web form titled "Record Birth" with a "History" button in the top right. The form is divided into two tabs: "Add Animals" (selected) and "Add Batch". The fields are as follows:

- Date of Birth:** 13/05/2025
- Date Tagged:** 13/05/2025
- Born at:** Demo Farm, Putham Farm, Wheddon Cross, Minehead, Somerset, TA24 7AS
- Sub-Location:** Sub-location (optional)
- Dam:** Dam tag (optional) with a "Show All Dams" button.
- Sire:** Sire tag (optional) with a "Show All Sires" button.
- Breed:** Breed (optional)
- Sex:** Ewe Lamb, Wether, Ram, Ewe, Not Specified
- Birth Weight:** Birth weight (optional) kg
- Name:** Name (optional)
- Management Tag:** Management tag (optional)
- Lamb Tag(s):** UK0123456 (Required) with an "Add More" button.

At the bottom right is a "Save" button. There is also an "Add Comment" link below the Lamb Tag(s) field.

The minimum required when recording individually is the date of birth, date of tagging (or identification date), lamb's tag number and location.

If you enter a dam which isn't already on the system you'll be asked if you want to add it.

If you choose to add the dam you can record it as a purchase or born on-farm. If you choose not to add the dam it will still appear against the lamb but will be a 'virtual' or partial record, not showing as on-farm and without a lambing history – though you can still add it fully later through births or purchases if you wish.

When adding a batch of animals you're asked for the date of birth and date tagged (identified). If adding this year's lambs just enter an appropriate date within your lambing season.

You'll also need to enter the stock type and number of animals.

Record Birth History

Date of Birth

Date Tagged

Born at

Sub-Location

Add Animals **Add Batch**

Flock Number

Stock Type Ewe Lambs Ewes Rams Wether Not Specified

Animal Total Required

Description

Save

Note that you can add more animals and record appropriate events against a batch. You can have more than one batch if flock numbers are different.

7.2 Movement

The screenshot shows the 'Record Movement' form with a teal header. On the right of the header is a 'History' button with a circular arrow icon. Below the header, there is a 'Date' dropdown menu set to '15/05/2025'. Underneath is the 'Movement Type' section, which contains five buttons with icons: 'In-Flock Move' (a circular arrow), 'Purchase' (a shopping cart), 'Private Sale' (a stack of coins), 'Market Sale Moves & Returns' (a storefront), and 'Slaughter & Abattoir Moves' (a knife).

There are 5 different types of movements. The screens are essentially the same for cattle and sheep.

All require the movement date to be selected, where they're coming from or going to, and the animals to be moved.

Other information is optional, for example the haulier, the price, purchaser, slaughter details etc. where applicable.

7.2.1 In-herd or In-flock

Movements where the animals are moving between farms or between different locations on the same holding (sub-locations), but either way they'll still be owned by you.

This screenshot shows the 'Record Movement' form with 'In-Flock Move' selected. The 'Date' is '15/05/2025'. The 'Move To' dropdown is set to 'Grazing Farm' with the address 'Grazing Farm, Wheddon Cross, Minehead, Somerset, TA24 7AS'. The 'Sub-Location' and 'Haulier' fields are optional and currently empty. Below these fields are two buttons: 'Add Animals' and 'Add Batch'. The 'Animal(s)' field is required and contains the text 'Enter a tag'. To the right of this field are 'Show All Animals' and 'Add More' buttons. At the bottom right is a 'Save' button. There is also an 'Add Comment' link below the animal tag field.

7.2.2 Purchase

Purchase from a market or directly from another farm.

Record Movement History

Date 15/05/2025

Movement Type Purchase from Market

From Market Shearwell Market

Move To Demo Farm
Putham Farm, Wheddon Cross, Minehead, Somerset, TA24 7AS

Sub-Location Sub-location (optional)

Haulier Haulier (optional)

Add Animals **Add Batch**

Breed Breed (optional)

Sex Ewe Lamb Wether Ram Ewe **Not Specified**

Date of Birth Date of birth (optional)

Price £ Price (optional)

Name Name (optional)

Management Tag Management tag (optional)

Tag(s) Enter a tag Required **Add More**

[Add Comment](#)

Save

7.2.3 Private Sale

For sale specifically to another farm.

The screenshot shows the 'Record Movement' form with the following fields and options:

- Date:** 15/05/2025
- Movement Type:** Private Sale
- Sold To:** Sold to holding (Required)
- Haulier:** Haulier (optional)
- Buttons:** Add Animals, Add Batch
- Price:** £ Price per animal (optional)
- Animal(s):** Enter a tag (Required), Show All Animals, Add More
- Additional:** Add Comment
- Save:** Save

7.2.4 Market sale

Market Sale is split into four options.

The screenshot shows the 'Record Movement' form with the following options and fields:

- Date:** 15/05/2025
- Movement Type:** In-Flock Move, Purchase, Private Sale, Market Sale (Moves & Returns), Slaughter & Abattoir Moves
- Sub-options:** Send to Market, Record Sale of Animals at Market, Send & Record Sale at Market, Return from Market
- Buttons:** Add Animals, Add Batch
- Price:** £ Price per animal (optional)
- Animal(s):** Enter a tag (Required), Show All Animals, Add More
- Additional:** Add Comment
- Save:** Save

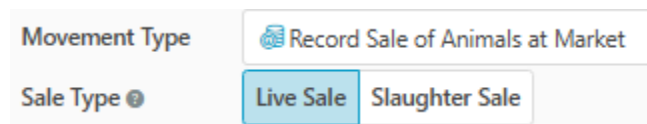
7.2.4.1 Send to Market


This allows you to record the movement of animals (up to seven days in advance). It does not record the sale of those animals, just the movement. This allows you to record the movement and if required send notification to a third party. Note that this movement results in the animals being marked as 'old stock' in MFW, i.e. they no longer feature in your stock totals.


7.2.4.2 Record Sale of Animals at Market

Specifically for animals previously sent using the option above. This two-step process is to allow farmers to record the movement of animals before their sale details (pricing etc.) are known.

You have a choice between live sale and slaughter sale.



Movement Type  Record Sale of Animals at Market

Sale Type  Live Sale Slaughter Sale

Recording slaughter sale gives you the option to enter slaughter weights etc.

7.2.4.3 Send and Record Sale at Market

A combination of the two options above. Use this if you already know the prices achieved (or don't want to record them).

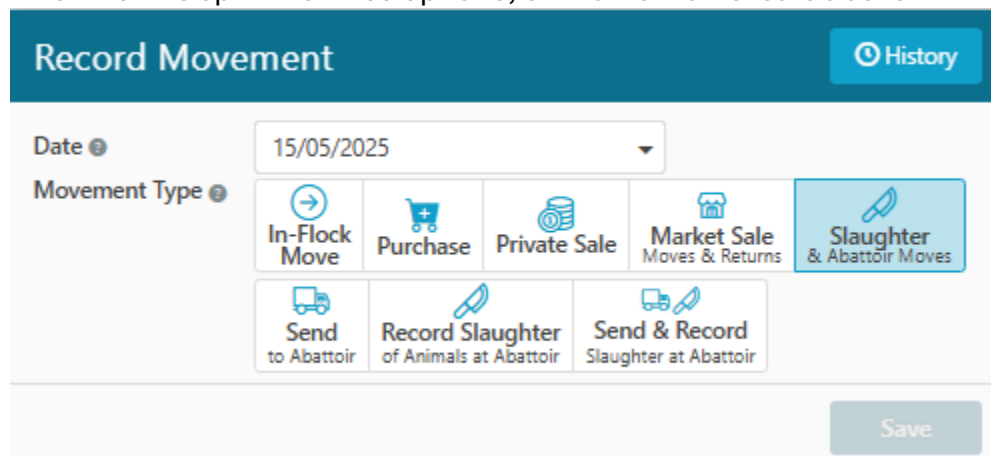
7.2.4.4 Return from Market

Allows you to record the movement of animals returning from the market if their sale didn't go ahead.


Note that only animals MFW thinks are currently at the market can be returned. If the sale has already been recorded they cannot be returned without first deleting the sale.


7.2.5 Slaughter









This in turn is split into three options, similar to Market sale above.



Record Movement History

Date  15/05/2025

Movement Type 

 In-Flock Move	 Purchase	 Private Sale	 Market Sale Moves & Returns	 Slaughter & Abattoir Moves
 Send to Abattoir	 Record Slaughter of Animals at Abattoir	 Send & Record Slaughter at Abattoir		

Save

7.2.5.1 Send to Abattoir

This allows you to record the movement of animals (up to seven days in advance). It does not record the slaughter of those animals, just the movement. This allows you to record the movement and if required send notification to a third party. Note that this movement results in the animals being marked as 'old stock' in MFW, i.e. they no longer feature in your stock totals.

7.2.5.2 Record Slaughter of Animals at Abattoir

Specifically for animals previously sent using the option above. This two-step process is to allow farmers to record the movement of animals before their slaughter details (pricing, weights etc.) are known.

7.2.5.3 Send and Record Slaughter at Abattoir

A combination of the two options above. Use this if you already know the slaughter details (or don't want to record them).

7.2.6 Things to note

The movement of an animal cannot be recorded if there's already a later movement for that animal.

If an animal has been treated and is still within the medicine withdrawal period a warning will show if the animal is being sold privately, moving to market or to abattoir. The movement of animals can be recorded up to seven days in advance, although it won't be possible to send that movement to a third party until the movement date.

7.3 Deaths

The screenshot shows a form titled "Record Death" with a "History" button in the top right. The form contains the following fields and controls:

- Date:** A date picker set to 27/05/2025.
- Send To:** Two buttons: "Send to Abattoir" (with a pencil icon) and "Send to Other Location" (with a location pin icon).
- Abattoir:** A dropdown menu with "Abattoir" selected and a "Required" label.
- Buttons:** "Add Animals" and "Add Batch" buttons.
- Animal(s):** A text input field with "Enter a tag" and a "Required" label. To its right are "Show All Animals" and "Add More" buttons.
- Reason:** A dropdown menu with "Death reason (optional)" selected. Below it is an "Add Comment" link.
- Save:** A large blue "Save" button at the bottom right.

For recording deaths that happened on-farm. Select the date and where the carcass went to, then animal(s) and optionally the reason.

7.4 Replace Tags (sheep only)

Record>Replace tags gives you the option to record new tag numbers against animals while keeping a history of the original.

The screenshot shows a form titled "Record Tag Replacement" with the following fields and controls:

- Date:** A date picker set to 23/06/2025.
- Reason:** A text input field with the placeholder "Please enter reason for replacement".
- Animal:** A text input field with "Enter a tag" and a "Required" label. To its right is a "Show All Animals" button.
- New Tag:** A text input field with "Enter a tag" and a "Required" label.

Just record the date, original tag and new tag. The reason is optional.

Tag replacements appear in their own report and in the Holding Register.

7.5 Batch Upgrade (sheep only)

There are two options, to either upgrade one or more animals previously recorded in a batch to be individually identified, or to change the stock type of the animals.

7.5.1 Upgrade to Individual

Record Batch Upgrade History

Date 23/06/2025

Upgrade to Individual Change Stock Type

Flock Number UK123456

Holding Demo Farm
Putham Farm, Wheddon Cross, Minehead, Somerset, TA24 7AS

Sub-Location Sub-location (optional)

Stock Type **Ewe Lambs** 30 Ewes Rams Wether Not Specified

Description Description of batch (optional)

Add Animals

Date of Birth DoB

Sex **Ewe Lamb** Ewe

Breed Breed

Individual Tag Enter a tag Required

Add Comment

Save

Select the batch and location (the locations available will be limited to those where animals of that batch are present).

Select the stock type and optionally a description.

If you want, specify the approximate date of birth, sex and breed.

The tag numbers must be recorded. The number of animals in the batch will drop to reflect the number of individual tags you've entered.

7.5.2 Change Stock Type

Record Stock Type Change History

Date 23/06/2025

Upgrade to Individual Change Stock Type

Add Batch

Flock Number UK123456 i

Holding Demo Farm
Putham Farm, Wheddon Cross, Minehead, Somerset, TA24 7AS

Sub-Location Sub-location (optional)

Stock Type Ewe Lambs Ewes Rams Wether Not Specified

Animal Total Please enter number of animals Required

Description Description of batch (optional)

Change To Ewe Lambs Ewes Rams Wether Not Specified Required

Save

This allows you to change the gender of batch animals without the need to identify individually, so for example changing ewe lambs to ewes.

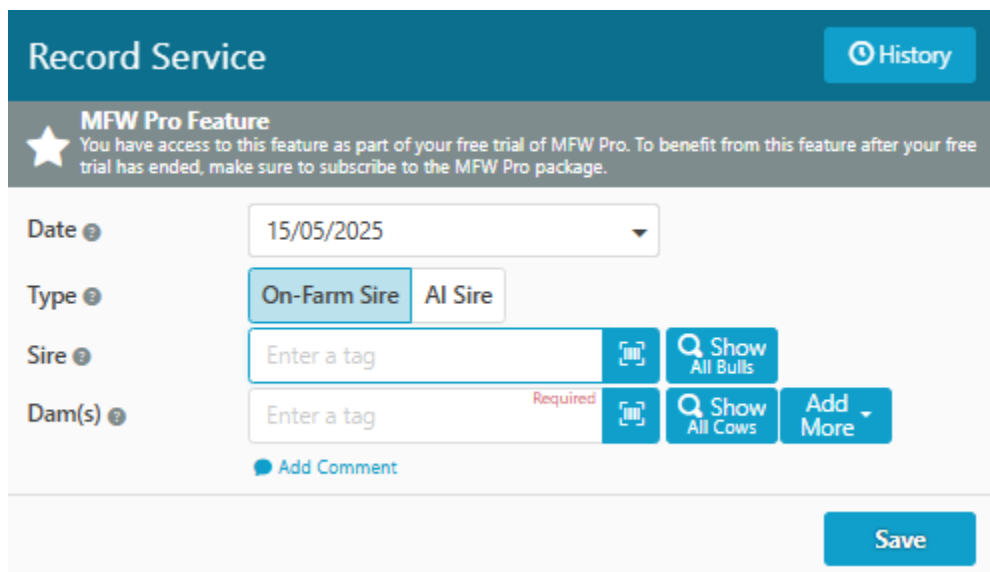
This change will be reflected on your stock totals and holding register, so should not be used to correct mistakes by changing the gender of animals recorded incorrectly at birth – to do that, find and correct the birth event for the batch of animals.

7.6 Breeding

The Breeding functions allow you to record calving in more detail than the Births function.

7.6.1 Breeding (Cattle)

7.6.1.1 Service



The screenshot shows the 'Record Service' form. At the top, there is a 'History' button. Below that is a 'MFW Pro Feature' banner with a star icon and text: 'You have access to this feature as part of your free trial of MFW Pro. To benefit from this feature after your free trial has ended, make sure to subscribe to the MFW Pro package.' The form fields are: 'Date' with a dropdown menu showing '15/05/2025'; 'Type' with two buttons: 'On-Farm Sire' (selected) and 'AI Sire'; 'Sire' with a text input 'Enter a tag', a QR code icon, and a 'Show All Bulls' button; 'Dam(s)' with a text input 'Enter a tag', a 'Required' label, a QR code icon, a 'Show All Cows' button, and an 'Add More' button with a dropdown arrow. At the bottom left is an 'Add Comment' link, and at the bottom right is a 'Save' button.

Record the service date, whether the sire was AI or on-farm (i.e. current stock) at the time and specify the dam(s). Recording the sire itself isn't mandatory; if it is recorded the sire will be prompted at calving, but if not then the service date will still be used to predict the dam's calving date.

Recording the service is used to predict the dam's calving date, and if the sire is entered the sire's tag number will be filled in automatically when calving is recorded for the dam.

For a bull to be considered as the sire of a calf, the service date must fall within a period between 7 and 11 months prior to the calving date.

If more than one service is recorded, MFW makes a calculation at calving to try to find the most likely sire. It finds the date 279 days prior to the calving date, then works back in time from there to a maximum of 11 months prior to calving, stopping at the first service it finds – the sire recorded in that service will be suggested as the sire of the calf.

If it doesn't find a service record in that timeframe it steps forward from "calving date – 279" to find the first service after that date – the sire recorded in that service will be suggested as the sire of the calf.

If a service is not found within that 7 to 11-month period, or if the service was recorded without specifying the sire, the sire will not be suggested.

7.6.1.2 Pregnancy Scanning

Record Pregnancy Scan History

MFW Pro Feature
You have access to this feature as part of your free trial of MFW Pro. To benefit from this feature after your free trial has ended, make sure to subscribe to the MFW Pro package.

Date

Dam(s) Show All Animals Add More

Number in Utero Required

Duration Days Weeks

[Add Comment](#)

Save

Record the scanning date, dam(s), number in utero and optionally the duration of pregnancy elapsed when the scan took place.

The number in utero will be used in the Breeding reports to show the number of calves expected, and the days or weeks elapsed pregnancy will be used to predict the calving date.

Things to note.

The predicted calving date based on the duration of pregnancy elapsed (if entered) takes precedent over that from a service.

If the number in utero entered is zero, the dam will be recorded as barren. This does not prevent subsequent breeding actions being recorded against that dam.

7.6.1.3 Calving

Record Calving History

Dam - UK123456 500103

Birth Date

Dam Show All Cows

Sire Show All Bulls

Genetic Dam Show All Cows

Total Born Alive

Total Born Dead

[Add Comment](#)

Add 1st Calf **Record a Dead Calf** **Save (for this dam)**

Calves Born **Cows Calved**

+ Calf Tag

As with Record>Birth, the details to be entered are hopefully fairly straightforward. You can click on the symbol immediately to the right of the tag number box to scan the barcode on any of the parents' passports, scan an electronic tag or enter details manually.

The dam must be entered when recording a birth, the sire is optional and only specify the genetic dam if this differs from the birth dam.

If you enter a dam which isn't already on the system you'll be asked if you want to add it. As you're recording an on-farm calving the dam must be physically present and will need to be added. You can add the dam as a purchase or born on-farm.

If you have recorded the service of the dam between 7 and 11 months prior to the calving date the sire will be prompted automatically. If more than one bull was recorded as going to the dam in that 7 to 11-month period, the system goes back 279 days (the default gestation period) to estimate the service date, then looks for the first service before that estimated date. If there isn't one, it looks for the first service after that date. Any service outside that 7 to 11-month period will be ignored.

After specifying at least the calving date and the (birth) dam you can click on 'Add 1st calf' or 'Record a dead calf' as appropriate and enter the details as prompted.

If you've specified a default herd number you'll have the option to select the next available tag as the tag number. If you're going to use this facility it's up to you to ensure that the suggested number is correct – the system looks for the highest tag number with that herd for an animal already on the system and goes 1 higher, so if animals are being recorded out of sequence this may not be reliable.

After the first (or dead) calf's details have been entered you can click to 'Add 2nd calf', 'Record a dead calf' or 'Save (for this dam)' which will commit the calves to your records and clear the screen, ready for you to repeat the process with the next dam.

After saving the calf will be added to the calving history for that day, shown toward the top right of the screen. You can view that history, record further calving against the same dam or edit the calving details simply by reselecting the dam from there.

7.6.2 Breeding (Sheep)

7.6.2.1 Topping

Record Topping History

MFW Pro Feature
You have access to this feature as part of your free trial of MFW Pro. To benefit from this feature after your free trial has ended, make sure to subscribe to the MFW Pro package.

Date: 15/05/2025

Type: On-Farm Sire | AI Sire

Sire: Enter a tag Show All Rams

Dam(s): Enter a tag Required Show All Ewes Add More

Add Comment

Save

Record the topping date, whether the sire was AI or on-farm (i.e. current stock) at the time and specify the dam(s). Recording the sire itself isn't mandatory; if it is recorded the sire will be prompted at lambing, but if not then the topping date will still be used to predict the dam's lambing date.

Recording topping is used to predict the dam's lambing date, and if the sire is entered the sire's tag number will be filled in automatically when lambing is recorded for the dam.

For a ram to be considered as the sire of a lamb, the topping date must fall within a period between 4 and 7 months prior to the lambing date.

If more than one topping is recorded, MFW makes a calculation at calving to try to find the most likely sire. It finds the date 147 days prior to the lambing date, then works back in time from there to a maximum of 7 months prior to lambing, stopping at the first topping it finds – the sire recorded in that topping will be suggested as the sire of the lamb.

If it doesn't find a topping record in that timeframe it steps forward from "lambing date – 147" to find the first topping after that date – the sire recorded in that topping will be suggested as the sire of the lamb.

If a topping is not found within that 4 to 7-month period, or if topping was recorded without specifying the sire, the sire will not be suggested.

7.6.2.2 Pregnancy Scanning

Record Pregnancy Scan History

MFW Pro Feature
★ You have access to this feature as part of your free trial of MFW Pro. To benefit from this feature after your free trial has ended, make sure to subscribe to the MFW Pro package.

Date

Dam(s) Show All Animals Add More

Number in Utero Required

Duration Days Weeks

[Add Comment](#)

Save

Record the scanning date, dam(s), number in utero and optionally the duration of pregnancy elapsed when the scan took place.

The number in utero will be used in the Breeding reports to show the number of lambs expected, and the days or weeks elapsed pregnancy will be used to predict the lambing date.

Things to note.

The predicted lambing date based on the duration of pregnancy elapsed (if entered) takes precedent over that from tugging.

If the number in utero entered is zero, the dam will be recorded as barren. This does not prevent subsequent breeding actions being recorded against that dam.

7.6.2.3 Lambing

Record Lambing History

MFW Pro Feature
★ You have access to this feature as part of your free trial of MFW Pro. To benefit from this feature after your free trial has ended, make sure to subscribe to the MFW Pro package.

Dam - UK0123456 00051

Birth Date ③ 13/05/2025

Dam ③ UK0123456 00051 Show All Ewes

Sire ③ Enter a tag Show All Rams

Genetic Dam ③ Enter a tag Show All Ewes

Total Born Alive ③ 0

Total Born Dead ③ 0

[Add Comment](#)

Add 1st Lamb Record a Dead Lamb Save (for this dam)

The dam must be entered when recording a birth through Lambing, the sire is optional and only specify the genetic dam if this differs from the birth dam.

If you enter a dam which isn't already on the system you'll be asked if you want to add it. As you're recording an on-farm lambing the dam must be physically present and if not already in MFW will need to be added. You can add that dam as purchased or born on-farm.

If you have recorded the tugging of the dam between 4 and 7 months prior to the lambing date the sire will be prompted automatically. If more than one ram was recorded as going to the dam in that 4 to 7-month period, the system goes back 147 days (the default gestation period) to estimate the tugging date, then looks for the first tugging before that estimated date. If there isn't one, it looks for the first tugging after that date. Any tugging outside that 4 to 7-month period will be ignored.

After specifying a minimum of the lambing date and the (birth) dam you can click on 'Add 1st lamb' or 'Record a dead lamb' as appropriate and enter the details as prompted.

Record Lambing
History

★ **MFW Pro Feature**
 You have access to this feature as part of your free trial of MFW Pro. To benefit from this feature after your free trial has ended, make sure to subscribe to the MFW Pro package.

Dam - UK0123456 00051

Lamb

Lamb Tag

UK0123456 Required

Use next - UK0123456 00201

Date Tagged

13/05/2025 ✕

Sex

Ewe Lamb Wether Ram Not Specified

Breed

Texel ✕

Birth Weight

Weight kg

Name

Management Tag

Delete Lamb

Add 2nd Lamb

Record a Dead Lamb

Save
(for this dam)

If you've previously recorded lambing you'll have the option to select the next available tag as the tag number (click on the blue text to accept it). If you're going to use this facility it's up to you to ensure that the suggested number is correct – the system looks for the highest tag number with that flock for an animal already on the system and goes 1 higher, so if animals are being recorded out of sequence this may not be reliable.

If the dam or sire has a breed specified, that will populate the lamb's breed (the sire 's used by default).

After the first (or dead) lamb's details have been entered you can click to 'Add 2nd lamb, 'Record a dead lamb' or 'Save (for this dam)' which will commit the lambs to your records and clear the screen, ready for you to repeat the process with the next dam. You'll still be able to record lambing against the same dam or edit the lambing details simply by reselecting the dam.

After saving you'll see details of the lambs you've recorded today appearing to the right of the screen.

Record Lambing

History

★

MFW Pro Feature

You have access to this feature as part of your free trial of MFW Pro. To benefit from this feature after your free trial has ended, make sure to subscribe to the MFW Pro package.

Dam

Birth Date ⌵

Dam ⌵

Show
All Ewes

Sire ⌵

Show
All Rams

Genetic Dam ⌵

Show
All Ewes

Total Born Alive ⌵

Total Born Dead ⌵

[Add Comment](#)

Add 1st Lamb

Record a Dead Lamb

Save
(for this dam)

Lambs Born 3

Ewes Lambed 2

Lamb Tag ⌵	Breed	Sex
UK0123456 00051 <small>2 lambs</small>		
UK0123456 00201	Texel	♀ Ewe Lamb
UK0123456 00202	Texel	♂ Wether
UK0123456 00052 <small>1 lamb</small>		
UK0123456 00203	Texel	♂ Ram

7.7 Comments

The screenshot shows the 'Record Comment' form. At the top, there is a teal header with the title 'Record Comment'. Below the header is a grey banner for 'MFW Pro Feature' with a star icon and text: 'You have access to this feature as part of your free trial of MFW Pro. To benefit from this feature after your free trial has ended, make sure to subscribe to the MFW Pro package.' The form fields include: 'Date' with a dropdown menu showing '15/05/2025'; 'Animal(s)' with a text input 'Enter a tag' and two buttons 'Show All Animals' and 'Add More'; a 'Comment' section with a large text area 'Enter comment...' and a 'Required' label; 'Priority' with four radio buttons: 'None' (selected), 'Low', 'Medium', and 'High'; 'Show When Handled' with 'No' and 'Yes' buttons; and 'Set Reminder' with a dropdown menu 'Reminder date (optional)' and a link '1 week | 1 month | 1 year'. A blue 'Save' button is located at the bottom right of the form.

You can add a comment to animals on any screen where you can record an event by clicking on the 'Add Comment' link, or you can record them through their own specific function, Record>Comments.

Specify the date (typically always 'today' as that's the day you're adding it), select the animal(s) if necessary and type in the comment as free-format text.

There are a few other options.

Selecting a priority colour will help to highlight the comment.

Choosing to show the comment when the animal is next handled means that the comment will appear on screen whenever the animal's tag number is entered or read electronically.

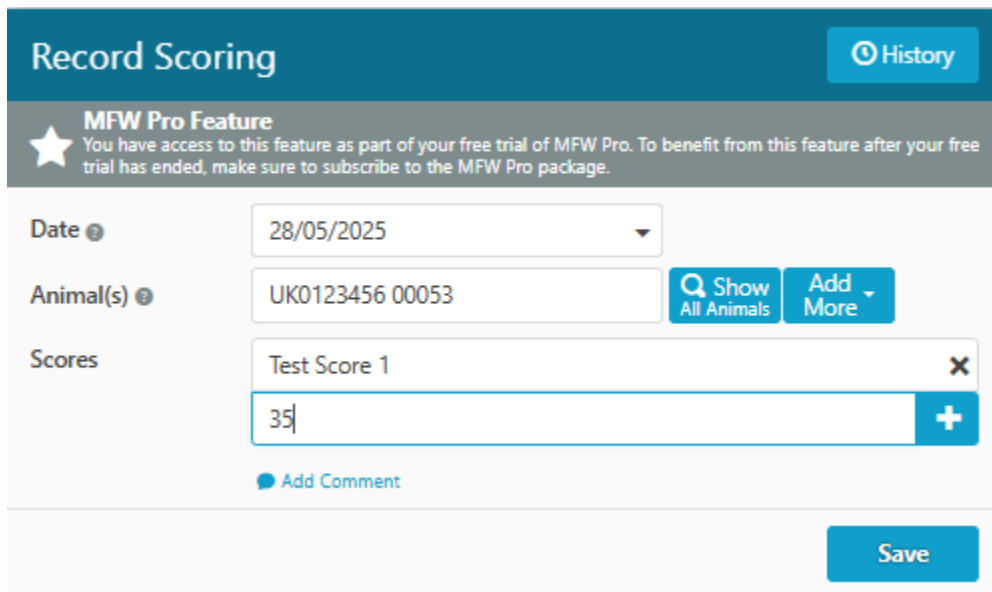
Setting a reminder date will make a warning pop up on the dashboard when that date is reached, notifying you that the animal's record needs attention.

7.8 Scoring

Scores can be recorded for whatever you like. Condition score, mothering ability, faecal egg count, animal temperament – anything.

To set up a score see [6.4.3 Scores](#)

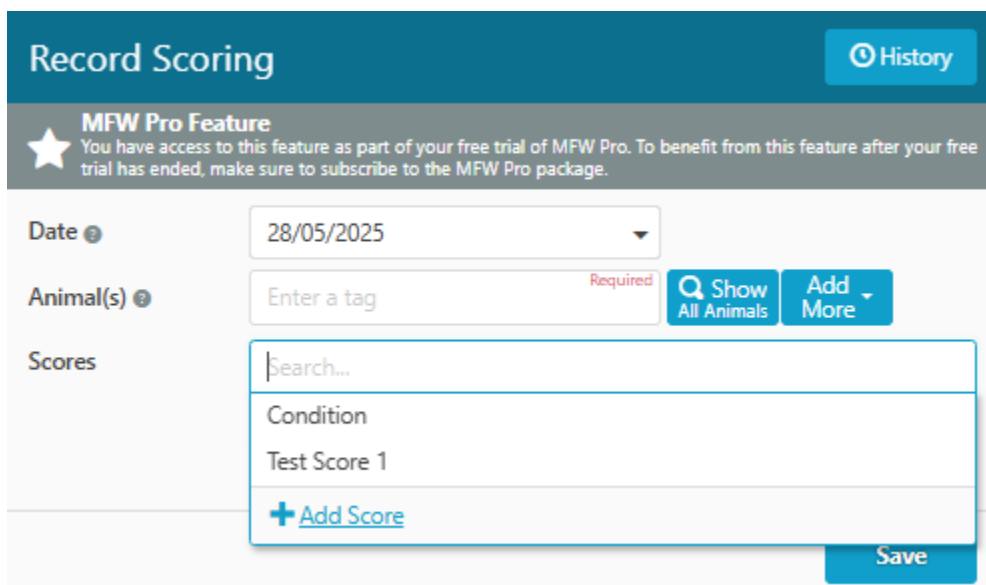
Record>Scoring allows you to record a value for any score, regardless of the function that score may be linked to.



The screenshot shows the 'Record Scoring' interface. At the top, there is a 'History' button. Below it, a grey banner indicates an 'MFW Pro Feature' with a star icon and text: 'You have access to this feature as part of your free trial of MFW Pro. To benefit from this feature after your free trial has ended, make sure to subscribe to the MFW Pro package.' The form fields are: 'Date' with a dropdown menu showing '28/05/2025'; 'Animal(s)' with a text input containing 'UK0123456 00053' and buttons for 'Show All Animals' and 'Add More'; 'Scores' with a dropdown menu showing 'Test Score 1' and a text input containing '35', along with a '+' button and an 'Add Comment' link. A 'Save' button is at the bottom right.

Select the animal(s), select the score you want to record against, enter the value and save.

You also have the option to set up a new score through 'Add Score'.



The screenshot shows the 'Record Scoring' interface with the 'Add Score' dropdown menu open. The 'Date' field is '28/05/2025'. The 'Animal(s)' field is empty with the placeholder 'Enter a tag' and a 'Required' label. The 'Scores' dropdown menu is open, showing a search bar with 'Search...', two options: 'Condition' and 'Test Score 1', and a '+ Add Score' link at the bottom. A 'Save' button is at the bottom right.

7.9 Group (Management Group)

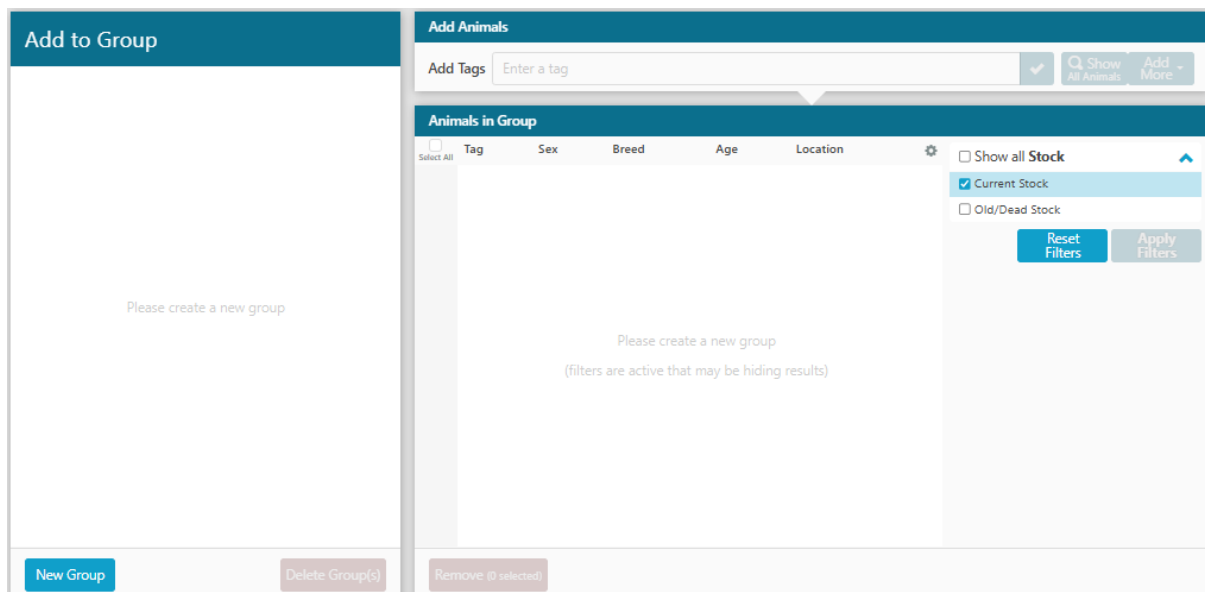
A management group is a collection of individually identified animals, grouped together for whatever reason you like.

Management groups can be extremely useful for recording events and keeping track of animals as a group, rather than having to repeatedly record or report everything by selecting animals on an individual basis.

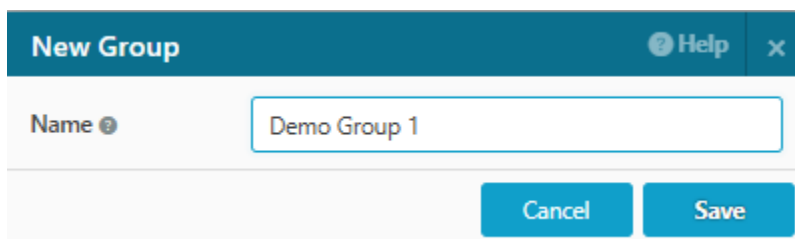
Every animal event recording and reporting screen has a management group filter, so if the animals you're interested in are in a group, you can very quickly select that group from the filter and select all the animals within it.

This screen allows you to create, update or delete management groups. You can also create and add animals to management groups from most reports.

Select *Record>Group*. The first time you do, you'll get an empty screen.

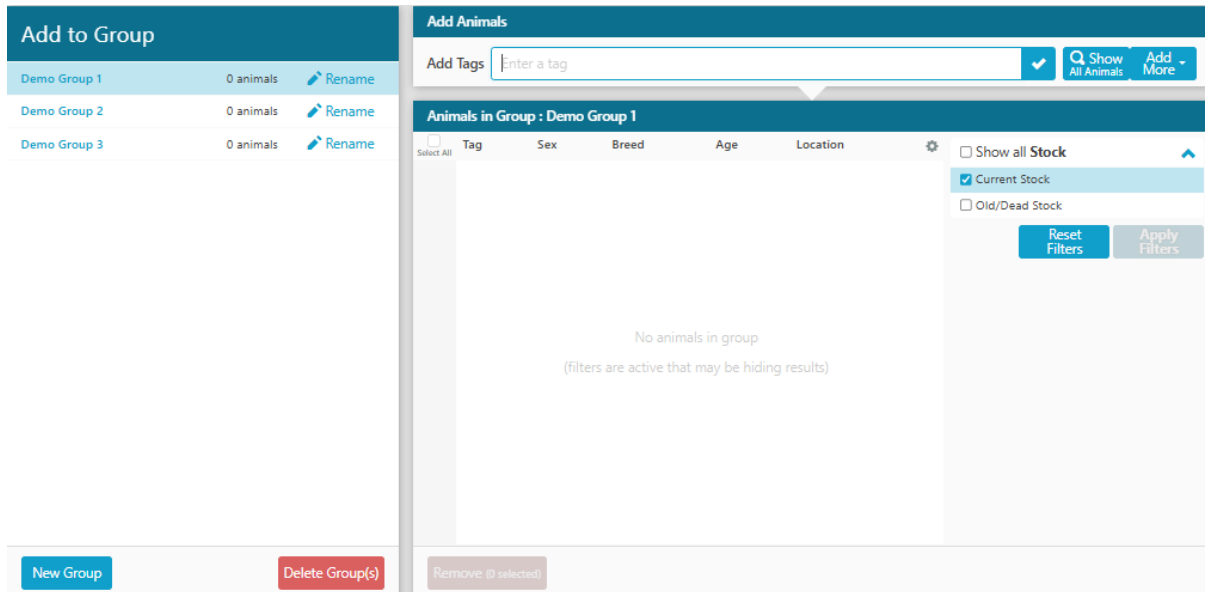


Select 'New Group' and you'll see the pop-up below:



Type in the group name and 'Save'. It can be whatever you like but I'd suggest keeping it reasonably short and definitely meaningful.

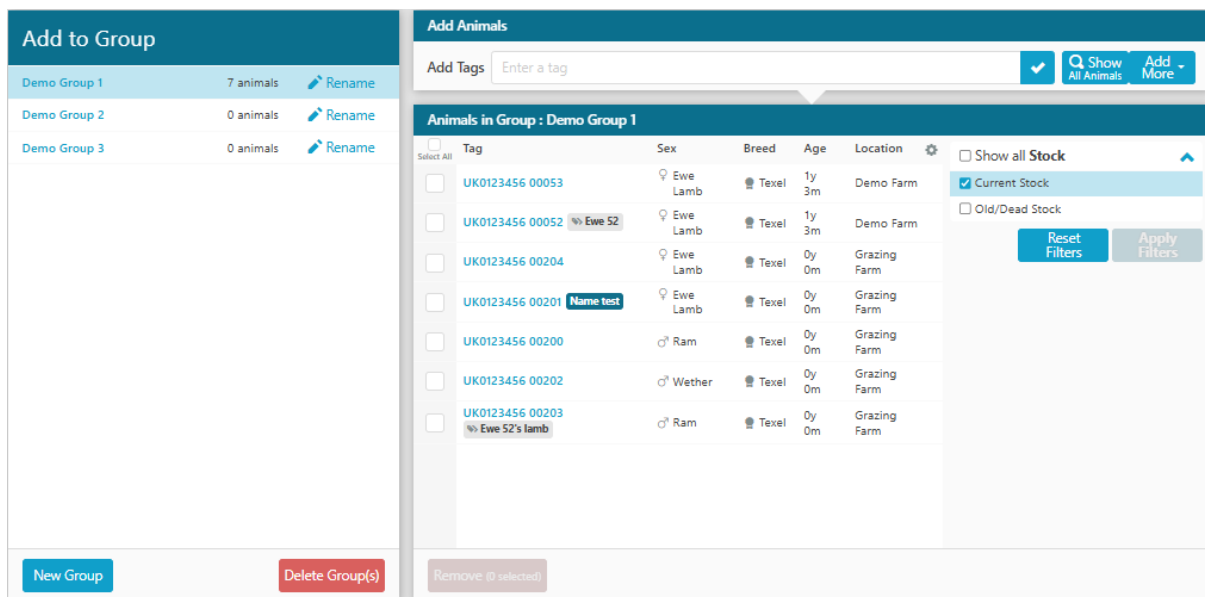
You'll be returned to the previous screen with your new group now listed. I created three groups just for purpose of demonstration.



Initially none of the groups have any animals in.

To add animals to a group, select the group. Once selected it will be highlighted in blue, as is 'Demo Group 1' above.

Then select and add animals as you would in any screen.



I've selected seven animals which are now shown on the screen and reflected in the count against 'Demo Group 1'.

You can add more animals, select and remove animals, rename a group or delete the group entirely if you no longer need it. It's good practice to occasionally delete unwanted groups to avoid having loads of them cluttering up the filters.

Having an animal in a management group, deleting it from that group or deleting the group does not affect the animal's record, so the animal doesn't get deleted or moved or changed in any way.

Similarly, if an animal leaves the herd or flock for any reason, it remains in that management group until you choose to remove it (or delete the group). There's a filter on this screen for old and current stock to make it easy to distinguish between the two.

7.10 Weights

Go to *Record>Weighing*.

Record Weighing History

Date: 01/08/2025

Weight Type: Normal

Animal: UK0123456 00200 Show All Animals

Weight: Required kg

Add Comment Add Scores Add Another Action...

Save

Chart showing weight gain over time. Y-axis: 10, 20, 30, 40, 50, 60, 70. X-axis: 01/06/2025, 01/07/2025. Birth marker at 01/06/2025. Eight Week marker at 01/07/2025. Previous Weight: 25.00 kg. DLWG: 0.39 kg / day.

Chart History

Enter the date and select the weight type from a drop-down list.

When you enter the tag number you'll see that animal's previous weights displayed in a chart (you can switch to 'History' to display them as a table).

Enter the weight and save. At this point the daily weight gain since the previous weight will also be shown.

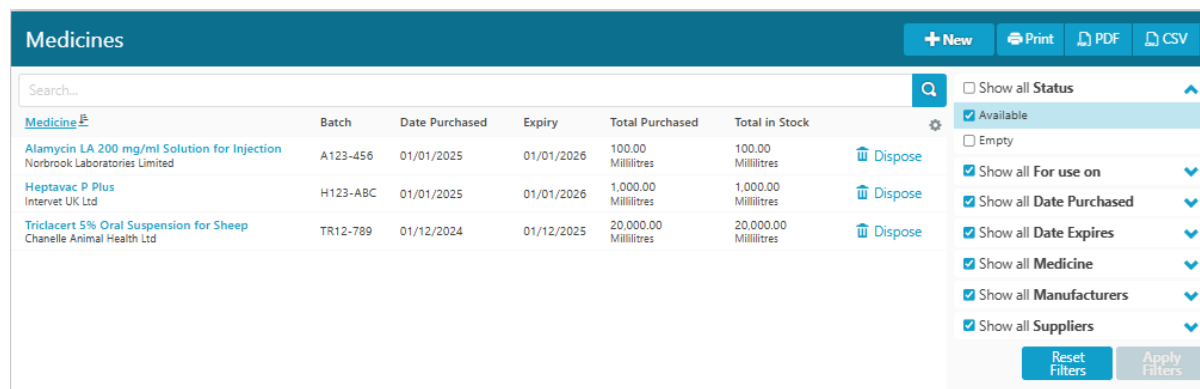
It's likely that you'll be using a mobile device linked to a reader and weigh head to record weights, as opposed to sitting at the PC. If you're using a Shearwell X6 with an internal reader, or a mobile device linked to a Shearwell stick reader or panel reader, together with a Shearweigh weigh head, the tag number and animal weight should be populated and saved automatically as each animal is handled.

7.11 Treatments

7.11.1 Stock Medicines

Go to *Record>Stock Medicines*.

On entry to the Stock Medicines screen you'll see a list of all the medicines that MFW thinks are currently available in your medicine cupboard, together with information about those medicines, such as the batch and quantity available.



The screenshot shows the 'Medicines' screen with a table of available medicines and a filter sidebar. The table has columns for Medicine, Batch, Date Purchased, Expiry, Total Purchased, and Total in Stock. The filter sidebar on the right includes options for 'Show all Status', 'Available', 'Empty', 'Show all For use on', 'Show all Date Purchased', 'Show all Date Expires', 'Show all Medicine', 'Show all Manufacturers', and 'Show all Suppliers'. There are also 'Reset Filters' and 'Apply Filters' buttons at the bottom of the sidebar.

Medicine	Batch	Date Purchased	Expiry	Total Purchased	Total in Stock	
Alamycin LA 200 mg/ml Solution for Injection Norbrook Laboratories Limited	A123-456	01/01/2025	01/01/2026	100.00 Millilitres	100.00 Millilitres	Dispose
Heptavac P Plus Intervet UK Ltd	H123-ABC	01/01/2025	01/01/2026	1,000.00 Millilitres	1,000.00 Millilitres	Dispose
Triclacert 5% Oral Suspension for Sheep Chanelle Animal Health Ltd	TR12-789	01/12/2024	01/12/2025	20,000.00 Millilitres	20,000.00 Millilitres	Dispose

If you want to tell MFW that you've purchased more medicine, click on the 'New' button. You'll be presented with the medicine selection screen.

Choose the medicine from the drop-down selection list at the top of this screen. We've got a load of the more common medicines available for you to choose from, but they're not all there. The medicines are listed alphabetically. Either scroll through or type a few letters of the medicine name into the search box to narrow down the list. Then click on the one you want.

If your medicine isn't listed, click on 'Add Medicine' at the bottom of the screen and type in the medicine name and manufacturer, then select the species it's used on and 'Save'. That medicine will be added to your list.

Once you've selected the medicine, add in the other purchase details as shown. If you want withdrawal periods to apply to the animals when treated, tick the species and 'Milk' or 'Meat', then enter the number of days withdrawal. If you've told MFW that you want organic withdrawal periods to apply you'll see the option to record both standard and organic medicine withdrawal.

New Medicine
Help x

Clik 5% Pour-on Suspension
Elanco Europe Ltd

Withdrawal	Product	Normal Period	Organic Period
<input type="checkbox"/> Cattle			
<input checked="" type="checkbox"/> Sheep	<input checked="" type="checkbox"/> Meat	0 Days	0 Days
	<input type="checkbox"/> Milk	Not for use in milk	
<input type="checkbox"/> Dogs & Pets			

Batch ⓘ

Required

Purchase Date ⓘ

Required

Expiry Date ⓘ

Required

Quantity

Please select
Required

Cost ⓘ
£

Supplier ⓘ

Required

Cancel
Save

The withdrawal periods will be remembered by MFW and will apply to any subsequent purchase of that medicine or treatment recorded with it. You can change them at a later date if necessary. If you do change them, the updated withdrawal periods will apply to treatments from that point forward – it will not change the withdrawal period of previously recorded treatments (to change those you'd need to select and edit the earlier treatment).

Things to note.

We've intentionally left it for you to specify withdrawal periods. This means we're not telling you what timings you should use (as for whatever reason MFW may not have the latest) but are allowing the flexibility for you to change them at medicine purchase, at treatment or after treatment has been recorded if they were accidentally entered incorrectly. Unless the manufacturer or vet stipulates something different requiring a change they'll only need to be entered once, at first purchase.

The screen shot above gives the option to enter organic withdrawal periods. That's because the main holding is set to be organic. To change this, go to Setup>Holdings, select the main holding and add or remove the tick as required.

7.11.2 Treat Livestock

You can record one or more treatments simultaneously.
Go to *Record>Treat Livestock*.

The screenshot shows the 'Record Treatment' form. At the top, there is a dark blue header with the title 'Record Treatment' and a 'History' button. Below the header, there are several input fields: 'Date' with a dropdown menu showing '29/05/2025', 'Administered by' with a dropdown menu showing 'Person (optional)', 'Treatment Type' with two buttons 'Medicinal' and 'Procedure', 'Reason' with a dropdown menu showing 'Ailment' and a 'Required' label, and 'Medicine Stock' with two buttons 'Medicine from Stock' and 'Non Stock Medicine'. There are also buttons for 'Add Animals', 'Add Batch', and 'Add Another Treatment'. At the bottom, there is an 'Animal(s)' field with a search icon and 'Show All Animals' button, an 'Add More' button, and a 'Save' button.

Select the date of treatment and whoever administered the treatment.

Select the treatment type, either medicinal which requires you to specify the medicine used, or procedure which does not.

Click in the drop-down box to choose the reason. We've provided a fairly long list for you to pick from. It's in alphabetical order, but if you type a few letters from the reason into the search box it will narrow down the choice. If the reason you want to choose isn't there, click on 'Add Ailment' at the bottom to add your own.

Then choose whether you wish to use a medicine that's from your current stock. Any medicines that you've already recorded as purchased and that have a quantity remaining will be listed as current stock.

You can choose to record the purchase of more medicine by selecting 'Purchase New Medicine' from the bottom of this list.

If you just want to choose a medicine without recording a purchase, i.e. you don't want to keep an inventory for that medicine, choose 'Non-Stock Medicine'.

Then select the medicine and batch number, and for non-stock medicines the supplier and expiry date.

Once these are selected you'll see the meat and milk withdrawal periods that you specified when recording either the purchase of that medicine or when that medicine was last used. You can change them if you want. Note that changing the withdrawal period applied to a medicine will not update previously recorded treatments, but the new withdrawals will apply to this and future treatments.

Enter the dosage and if necessary the units (if the medicine was recorded as purchased the units should pop up automatically).

If you want to record more than one treatment at the same time, click on 'Add Another Treatment' and fill in the details for the next medicine – you can add as many as you like.

Then select the animals and 'Save'.

7.11.3 TB Test

You can record first and second readings separately as the animals are tested or record the full results in one go when you have them.

Go to *Record*>*TB Test*

Record TB Test

Date 17/06/2025

Administered by Person (optional)

Type First Reading Full Result Severe Test

Tuberculin (optional)

Medicine Tuberculin medicine (optional)

Batch No Batch number (optional)

Supplier Supplier (optional)

Expiry Expiry date (optional)

Dosage Dose per animal (optional) ml

Withdrawal Meat Milk

Period Not for use in meat Not for use in milk

Add Animals

Animal(s) Enter a tag Required Show All Animals Add More

First Reading 17/06/2025 Avian Required mm Bovine Required mm

Second Reading 20/06/2025

By default the screen will prompt you for first readings and show today's date. If you are recording a first set of readings for an animal, check the date is correct, optionally enter the name of the person conducting the test and the Tuberculin used, enter the animal's tag, type in the readings and 'Save'.

If you're recording the second set of readings or both sets of readings in one go, select 'Full Result' and record second readings and the result as prompted, then 'Save'

Note that MFW will *not* try to automatically calculate the result from the readings entered.

The screenshot shows a form titled "Animal Details". At the top, there is a tab labeled "Animal Details". Below the tab, the "Animal(s)" field contains the text "UK123456 400200" and an information icon. The "First Reading" section is dated "01/06/2025" and has two columns: "Avian" and "Bovine". Each column has a dropdown menu with "optional" selected and a "mm" input field. The "Second Reading" section is dated "04/06/2025" and has a similar layout. The "Result" field has three buttons: "Negative" (green), "Inconclusive" (orange), and "Reactor (Positive)" (red), along with a close icon. Below the result buttons is a blue "Add Comment" link. At the bottom of the form are three buttons: "Delete" (red), "Cancel" (blue), and "Save" (blue).

If you've already recorded the first set of readings for an animal and the second set are now due, when you enter the tag number the first readings will also be shown.

You can also see animals whose second readings are due listed on the right-hand side of the screen or under the 'Animals' tab if viewing on a PC or mobile phone respectively.

If you select one of them, the test date will automatically change to be for the second set of readings (i.e. three days after the first reading) and the first set of readings will be shown.

TB tests are reported in the Treatments report and their own TB Test report.

7.11.4 Treat Dogs and Pets

Very similar to recording for cattle and sheep, though at present any medicines used must first have been recorded as purchased. Just enter the details as prompted on the screen and 'Save'.

Record Treatment for Dogs and Pets

Date ⓘ	29/05/2025	▼
Administered by ⓘ	Person (optional)	▼
Reason ⓘ	Ailment	Required ▼
Medicine	Medicine	Required ▼
Batch Number	Medicine batch number	Required
Dosage	Dosage	Required
	Unit	Required ▼
Animal Name		Required ▼

You'll need to type in the animal's name the first time a treatment is recorded against it, but thereafter you can select it from the drop-down box.

7.12 Multiple Actions

Multiple Actions

Date 11/08/2025

+ Add Action ^

Stock Control

Birth Purchase Movement Death

Tag Replacement

Breeding

Topping Pregnancy Scan Lambing

Treatment

Treatment

Other Actions

Comment Group Weighing Scoring

Add Animals

Animal(s) Enter a tag Required Show All Animals Add More

Save

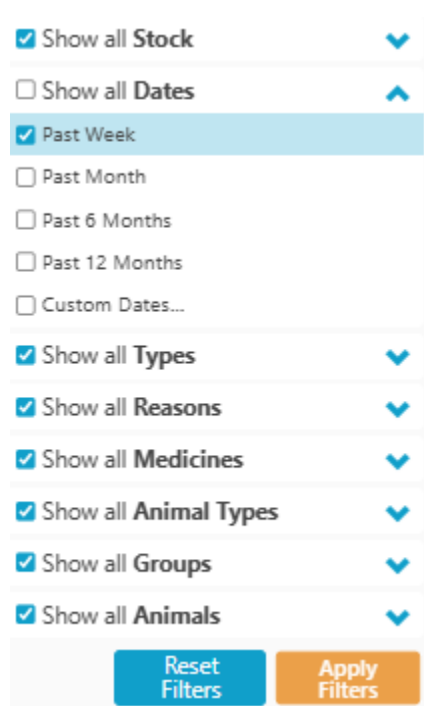
Multiple Actions allows you to record a number of events in one go. Simply choose the events you want, enter the details for each, then select the animals as normal.

8. Reports

Any events recorded in MFW can be reported, and in addition there are a number of reports produced to meet statutory requirements.

The report titles indicate what's in them, e.g. the 'Treatments report' is about treatments, so apart from a couple of exceptions in breeding and weights, the section below just discusses the common features available on the report screens.

8.1 Filters



Show all **Stock** ▼

Show all **Dates** ▲

Past Week

Past Month

Past 6 Months

Past 12 Months

Custom Dates...

Show all **Types** ▼

Show all **Reasons** ▼

Show all **Medicines** ▼

Show all **Animal Types** ▼

Show all **Groups** ▼

Show all **Animals** ▼

Almost all reports have a 'Filters' section, shown to the right of the screen when viewing over the Internet on a PC, or accessed via the funnel symbol to the top right in the case of mobile devices.

To use a filter, click on the downward pointing chevron to the right to open the filter options, then 'tick' to select options or type in a date range as appropriate.



Clicking on an upward pointing chevron closes the filter and hides the contents but does not change any values you may have selected.



Selecting different filters allows you to alter the amount of data displayed on a report, telling it to only show what you're interested in seeing. Filters generally are self-

explanatory; for example, to see animals that recently had a movement recorded you could select the 'Last week' option under 'Show all dates' or choose a specific date range if you prefer.

If you make changes to the filters you must select 'Apply Filters' before those changes will take effect.



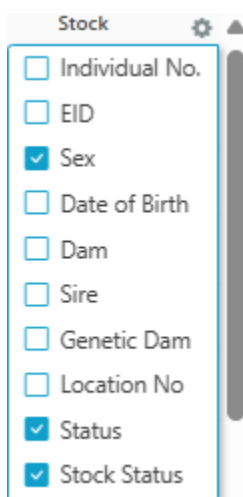
You can select as many filters as you want.

Many reports have a date filter applied by default, typically showing information for the last month and/or for current stock only. That serves two purposes, to limit the amount of data to what we'd guess would be more often requested and to limit the time taken to produce the report.

Generally the higher the number of different filter options selected and the more data reported, the longer the report physically takes to load. Any filters applied will by default be expanded or shown at the top of the report to make it more obvious when viewing. You can still change the filter options as you see fit.

When using the 'Locations' filter on any report or animal selection list, any sub-locations for a holding will only be shown after that holding has been selected.

8.2 Column selection



When you look at most reports you'll see columns of data displayed, for example, by default the Animal Details report shows the visual Tag Number, Breed, Age and current Location for each animal.

There are additional columns available. If you look toward the top right of the screen you'll see a little cog or 'settings' symbol.



Select this and you'll get a list of additional columns you can display, for example the animal's Date of Birth or Dam's Tag Number. Tick any that you want. The column settings you've chosen will be remembered the next time you go into that report.

The column settings are saved for a specific device. If you change the columns to be displayed on one device, it will not automatically change the report columns shown other devices you may use.

8.3 Detail display

Most reports are, by default, displayed in a compressed format to reduce the amount of data and summarise the detail shown.

+ Date	Event Type	Moved From	Moved To
22/05/2025 5 animals	Movement	Demo Farm 12/345/6789	➤ Grazing Farm 12/345/6788
13/05/2025 2 animals	Purchase	Shearwell Market 00/800/0000	➤ Demo Farm 12/345/6789
09/12/2024 8 animals	Purchase	Shearwell Market 00/800/0000	➤ Demo Farm 12/345/6789

For example, a movement report will show the date of movement along with the number of animals moved, the type of movement (Movement(in-herd/flock), Purchase etc.), where the animals came from and where they went to. This information can usually be displayed on a single report line.

If you want you can see more detail by clicking on the '+' sign to the left of the report line. Doing so will expand that report line to show, in the case of movements, further details for all the individual animals within that movement.

+ Date	Event Type	Moved From	Moved To
22/05/2025 5 animals	Movement	Demo Farm 12/345/6789	➤ Grazing Farm 12/345/6788
- 13/05/2025 2 animals	Purchase	Shearwell Market 00/800/0000	➤ Demo Farm 12/345/6789
	Tag	Breed	Sex
	UK0123456 00051	Man Tag Test	♀ Ewe Lamb
		Texel	1y 3m 09/02/2024
	UK0123456 00052	Ewe 52	♀ Ewe Lamb
		Texel	1y 3m 11/02/2024
+ 09/12/2024 8 animals	Purchase	Shearwell Market 00/800/0000	➤ Demo Farm 12/345/6789

Additionally clicking on the '+' sign at the top of the report will expand every line on the report, not just the one row.

When expanded, the '+' sign changes to a '-'.
Clicking on the '-' will hide the extra detail lines.

8.4 Sorting

It's possible to sort most reports by any column of data appearing on the report. Take the Animal Details report which is sorted by default according to the individual tag number, lowest first.



If you click on one of the column headings, for example 'Age', the report will change to display the animals in order of their age, oldest first. Click a second time on that heading and the sort order will be reversed to display the youngest first.

8.5 Printing and exporting

You have the option to print a report on any connected printer or save it as a 'pdf' file.



To print, just click on the printer symbol and you'll be prompted to print the report to any printer you have linked to the device you're using.

To save as a PDF, click on the PDF symbol and the report will be displayed in that format for you to view or save as required.

PDF just stands for 'Portable Document Format' which is commonly used and can be viewed on most devices. PDF files preserve their appearance and formatting, so when you see the report on the screen that's how it will look when you save it or if you decide to send it to someone else, perhaps as an email attachment.

You can also choose to export the report to a 'csv' file. This will save all the rows of data as individual records in the file and allow you to work with that data in another application such as Excel.

8.6 Group

Most reports show a list of animals, for example a Weight report will list animals alongside their weight and the date the weight was taken.

For any report that list animals there's an option to add them to a management group.



To do so just click on the 'Group' button, select an existing group from the drop-down list or choose to add a new group, then click 'Add To Group'.

For example, you might want move all of this year's lambs that are over a certain weight. One way of doing so would be to go to the Weights report, filter the animals by birth year and by your chosen weight range, then add these animals to a group. You could then go to the movements screen and quickly select all those animals just by selecting the group.

8.7 Things to note

When you're looking at a report, if you click on any detail line it will take you to the event that generated the report line. So if you're looking at a Treatment report, click on one of the treatments displayed on the report and you'll be taken to the Treatment screen from where you can view and update the details of that treatment, for example to correct the dosage or withdrawal period.

If you're using MFW on the Internet, as you typically would be on a PC, you're directly accessing data stored on 'the Cloud'. This holds ALL your data, everything you've ever recorded in MFW. When your data is synchronised between the Cloud and the app on your mobile device, generally only the last 18 months of data is sent to the device. To clarify, all current stock will be sent, though any of their movements or treatments (for example) over 18 months old would not. This is to limit the physical amount of data transferred, which for farmers with say 10+ years of historical information and those with very large herds or flocks could take an unacceptably long time to send over.

This means that if you want to produce a report incorporating data from over 18 months ago you'll need to run that accessing the data from the Cloud, in other words using the website rather than directly through the app on your mobile device. You can of course access the website from your mobile device provided you have Internet access.

Limiting data on the mobile device allows you to continue to use MFW even if you don't have an Internet connection. As soon as you bring the device back into range with the app running it will synchronise any new data with the Cloud.

8.8 Breeding reports

The Breeding report is split into four sections through tabs at the top.

The **Breeding** tab aims to show you information about the breeding status of animals at this moment in time – it doesn't show historical details, so unlike the other sections it limits the amount of data analysed to what it considers to be relevant 'as of today'. The totals at the bottom reflect the number of dams reported, the number born alive or dead to those dams in the current breeding season, while 'Lambs expected' and 'Dams overdue' relate specifically to the dams that have had pregnancy scanning results with the number of days or weeks pregnant and the number in utero recorded.

If you want to see a dam's history of births for the last few years, all service/tupping or all pregnancy scanning results, please use the other three sections of the report.

The **Service/Tupping**, **Pregnancy Scanning** and **Calving/Lambing** sections follow the same principles as any other report, displaying details of events that have already been recorded, with the service/tupping and pregnancy scanning reports trying to predict the calving and lambing dates where possible.

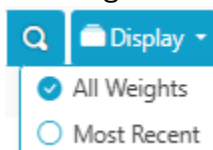
8.9 Weight Reports

The weights report gives two options, weights only and daily weight gain for subscribers to MFW Pro.

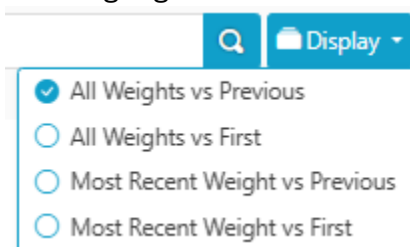
Tag	Breed	Sex	Age	Weigh Date	Type	Weight	Prev. Weigh Date	Prev. Weight	DLWG
UK0123456 00200	Texel	♀ Ewe Lamb	Oy 3m DoB 01/05/2025	01/08/2025	Normal	36.00	01/07/2025	25.00	0.35
				01/07/2025	Normal	25.00	01/05/2025	4.00	0.34

In addition to the filters and column settings, weight reports also have a 'Display' option toward the top which can also be used to refine the report.

For weights:



For weight gain:



Note that you can also see weights and weight gain (as a chart or graph) when reviewing an individual animal's details (through Reports>Animal Details or [9.1 Review Animal Details](#)).

9. Review and Modify Animal Details or Events

You may want to change details about a particular animal or update the details of an event you've previously recorded against it.

9.1 Review Animal Details

You can select an animal by searching for it on the Dashboard, selecting it in the Animal Details report or clicking on the 'i' symbol wherever it appears next to the tag number.



You'll be taken to a screen showing the animal's individual details and history.

The screenshot displays the animal details page for tag number UK0123456 00203. At the top right, there are buttons for Record, Print, PDF, and CSV. The main content is divided into three sections: Details, Weights, and History.

Details: This section shows the animal's dam and sire information. The dam is UK0123456 00052 (Ewe 52) with a Texel breed and an Unknown sire. The sire is Unknown Ram. Below this, the animal's own details are shown: UK0123456 00203 (Ewe 52's lamb), Texel breed, and Unknown Ram sire. The date of birth is 15/04/2025 and the name is Eric 52. An 'Edit' button is located at the top right of this section.

Weights: This section shows a table of recorded weights. The table has columns for Date, Weight (kg), and DLWG. One weight is recorded on 15/04/2025 at Birth, with a weight of 4.20 kg and a DLWG of -. Below the table, it indicates '1 weight'.

History: This section shows a table of events. The table has columns for Date and Event. The events are: 28/05/2025 - Added to group Demo Group 1; 22/05/2025 - Moved to Grazing Farm; 15/04/2025 - Weighed; and 15/04/2025 - Born at Demo Farm.

At the bottom left, there is a 'Back' button. At the bottom of the Weights section, there are three icons: a line graph, a bar chart, and a list icon, used for switching between different views of the weight data.

To the top left you'll see the animal's tag number, dam and sire's tag, EID number, name, management tag, date of birth, sex and breed. You can add or change any of these by clicking on the 'Edit' button.



To the bottom left you'll see any weights recorded and you can switch between viewing them as a graph plotting individual weights, daily live weight gain, or just a list of weights.



Top right you'll have the animal's event history. Click on any event to see full details of what was recorded, including any other animals that underwent the same process.

Bottom right, where relevant, you'll see the animal's breeding history including progeny. You can select any of the offspring to go to see their records.

If you delete the animal from the birth or purchase event that first added it to MFW, you will delete that animal (and so all subsequent events for that animal) from MFW.

When an animal is deleted it's sent to the 'Recycle Bin' which you can access through 'Business and User Settings'. If you've deleted something by accident, you can 'Restore' it from here.

9.2 Review Events

You can select an event that you've already recorded by clicking on it wherever that event is shown on any screen. For example, on a report or an individual animal's event history.

If you select an event, you'll see the full details recorded for that event along with a list of the animals included.

You can change the details of the event, e.g. correct the withdrawal period on a medicine used in a treatment or change the market that animals were sent to in a movement. You can select animals and remove (delete) them from an event, or delete the event entirely if you like.

When an event is deleted it's sent to the 'Recycle Bin' which you can access through 'Business and User Settings'. If you've deleted something by accident, you can 'Restore' it from here.

If you want to add more animals to an event that you've already recorded, just record the event from scratch against the new animals. So if, for example, you record a movement for animals using the same to and from location, date etc. as a previously recorded movement, the animals in the new movement will effectively be added to those in the old movement.

10. Deleting data

10.1 Delete an animal

You can delete an animal by deleting its birth or purchase. View the animal's event history, select its birth or purchase event, select the animal and click delete.

10.2 Delete an event

You can delete an event entirely by selecting that event, selecting all the animals and clicking 'Delete'.

Things to note:

Deleting a treatment will return any medicine used in that treatment to your medicine stock.

You cannot delete a movement for an animal that has a later movement recorded.

Events are deleted and restored for individual animals (or batches) so if, for example, you entirely deleted a treatment for 100 animals you'd either have to restore those 100 individual treatments (which wouldn't actually take that long – 100 clicks) or re-record the treatment from scratch.

10.3 Delete or Archive other data

It's also possible to delete 'background information', for example a location or haulier. Go to Setup and choose the relevant menu item. Select the item you want to get rid of and click 'Delete'.

However, if that item has already been used, e.g. animals have been moved to a location that you're trying to delete, that item will automatically be archived rather than deleted.

The difference between deleting and archiving?

If you've moved animals to a holding which you're no longer likely to use again you can archive that holding. Movements to or from that holding would still appear in a movements report, but the holding would no longer be shown as an option when you go to record a new movement. It's just a way of keeping things a bit more tidy.

A deleted or archived item can be restored from the recycle bin.

10.4 Delete Everything

From the Dashboard, select Business and User Settings, select User Settings, click on 'Delete Account'.

This will delete *everything*, your whole account with all the history – it *cannot* be recovered.

You will be asked for your password and confirmation.

You will not be able to use this option if you have an active subscription – you must first cancel your subscription.

11. Appendices

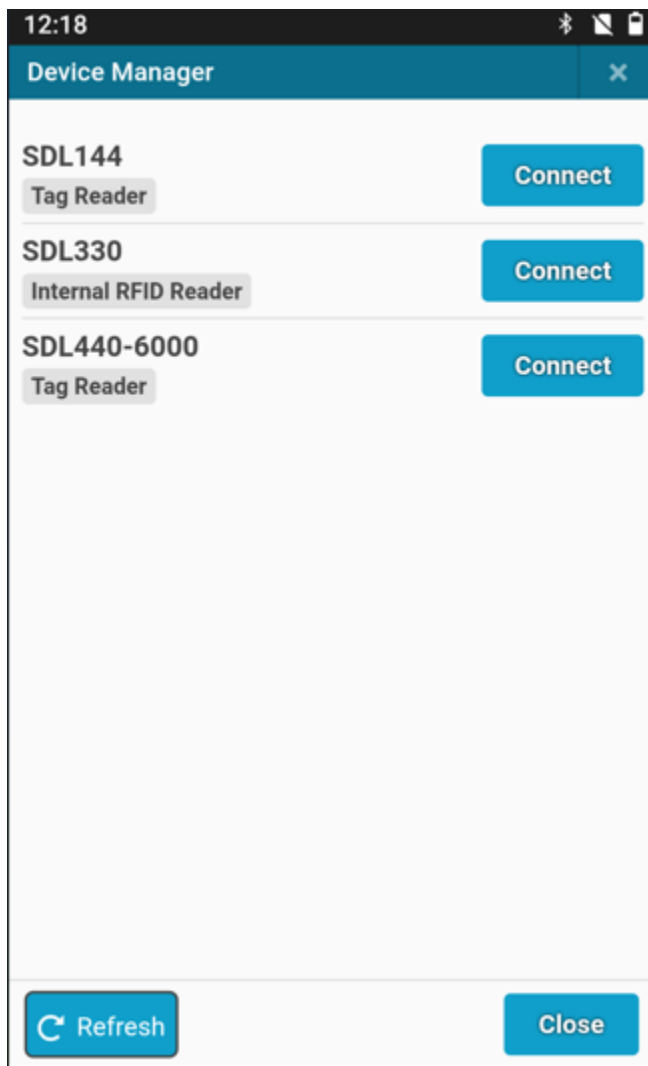
11.1 Connecting to Readers and Weigh Heads

MFW uses Bluetooth to support connections through Android or iOS phones and tablets to Shearwell's own stick readers, panel readers and the Shearweigh weigh head. The older SDL400S red-handled stick reader will work with Android devices only.

To connect to a reader or weigh head, ensure that Bluetooth is enabled on your phone and that the device is switched on, then just tap the 'Devices' icon that you'll find at the top of most screens.

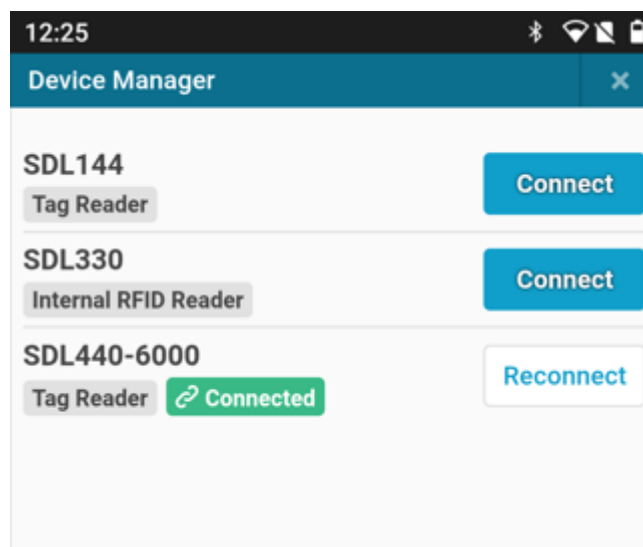


Any devices in range or that you've previously linked to MFW will appear.



Tap on 'Connect' to establish a link to that device.

Connected devices will be highlighted as below (note that this screenshot was taken from Shearwell's Nautiz X6 handheld recorder which comes with a built-in (SDL330) reader).



Devices manufactured by Shearwell should automatically appear in this screen.

At time of writing, MFW will also connect to Trutest's EziWeigh7i on Android and iOS phones. It will also connect to their ID and XR 3000 and 5000 range of weigh heads on Android phones.

We are aware that it will also connect to some readers and weigh heads produced by other manufacturers.

For any other company's device you may need to first go to your phone's Bluetooth device manager to establish a connection between your phone and that device. In addition, on selecting it in MFW you may be prompted to stipulate the type of device, e.g. whether it's a tag reader or weigh head.

While other companies' devices may work with MFW, we can only support or provide assistance with Shearwell's own, as we have no control over the manufacture and configuration of devices produced by other companies.

If you have another manufacturer's equipment, please make use of the 30-day trial to ensure that you're happy it works with any devices you want to use. Note that even if another manufacturer's device works now, as technologies change we can't guarantee that it will always do so.

11.2 More on CSV files – Import and Compare Animals.

A file is something that holds a collection of records.

A record is collection of bits of information or data such as tag number, breed, date of birth etc.

In this case each record contains data for one of your animals.

There are hundreds of different types of file, 'csv' is just one.

'CSV' stands for 'Comma Separated Variable'; all that means is that each bit of data (or 'variable') is separated by a comma. This type of file is quite versatile and is accepted by lots of applications, MFW included.

For the import file, the data items contained in each record are listed below

A VisualTag	The visual ID of the animal e.g. UK123456 300003 for cattle or UK0123456 00003 for sheep. This must be present. For UK tags this must be in the format of herd/flock number, followed by a single space, followed by the individual number (including check-digit for cattle).
B EID	The electronic ID of the animal e.g. 0826012345600003 It does not need to be present. If present it must be a 16-digit number like the example, though if the first digit is a zero you can leave that out.
C DateOfBirth	The date the animal was born, format dd/mm/yyyy, e.g. 21/12/2023 It needs to be present.
D Breed	The breed of the animal e.g. Texel or Hereford It needs to be present. It needs to exactly match the name breed already present in MFW. If not an exact match it will create a new breed of that name in MFW.
E Sex	The sex of the animal. It needs to be present. For cattle, one of Cow, Heifer, Bull or Steer For sheep, one of Ewe, Ewe Lamb, Ram or Wether
F Dam	The visual ID of the Dam that gave birth to the animal e.g. UK123456 100001 for cattle or UK0123456 00001 for sheep. This does not need to be present. If present, for UK tags this must be in the format of herd/flock number, followed by a single space, followed by the individual number (including check-digit for cattle).
G Sire	The visual ID of the Sire that gave birth to the animal e.g. UK123456 200002 for cattle or UK0123456 00002 for sheep. This does not need to be present.

	If present, for UK tags this must be in the format of herd/flock number, followed by a single space, followed by the individual number (including check-digit for cattle).
H On Date	The date the animal arrived on the location, format dd/mm/yyyy, e.g. 21/10/2024 Leave empty if the animal was born on-farm
I From Holding No	The holding number of the holding the animal moved from Leave empty if it was born on-farm If present, must be in the format 12/345/6789 If this doesn't match a holding or market currently in MFW, one will be added.
J From Holding Type	The type of premises the animal came from. Leave empty if it was born on-farm. If present, must be the word 'Holding' or 'Market'.
K Management Tag	The animal's management tag (optional)
L Name	The animal's name (optional)

We've provided a template that you can use to create your own csv file. Click on 'Download a template of the csv file' which will save it in your computer's download folder. You can then open the file to add records or make changes. It has the column headings and one sample record – a row of the data items – populated already as below.


	A	B	C	D	E	F	G	H	I	J	K	L
1	VisualTag	EID	DateOfBirth	Breed	Sex	Dam	Sire	OnDate	FromHoldingNo	FromHoldingType	ManagementTag	Name
2	UK123456 300003		16/03/2024	Hereford	Cow	UK123456 100001	UK123456 200002	16/01/2025	11/111/1111	Market	001	Polly
3												
4												

Note that by default the file will open as a spreadsheet using Microsoft Excel, which most computers have installed in some form. This is perhaps the easiest tool to use to allow you to create and change records in your file, though if you've never used it before then like everything it can take a bit of getting used to.

When you've added your animal records, save the file, ensuring that you choose a file type of 'csv, comma separated variable'. If you use our template it should automatically be saved as a csv file.

You might have noticed that there aren't any commas appearing on the spreadsheet. If you're using Excel, on saving as a csv file it knows to automatically put commas between each data item in a record so you don't need to worry about it.

Actually, if you opened the same file using an application called 'Notepad' (a text editor which most computers also have) it would look like this:

```
File Edit View   
VisualTag,EID,DateOfBirth,Breed,Sex,Dam,Sire,OnDate,FromHoldingNo,FromHoldingType  
UK123456 100001,,21/12/2023,Hereford,Cow,UK123456 200002,UK123456 300003,21/10/2024,11/111/1111,Market
```

You can see that each data item is separated by a comma. Even though there wasn't an EID number specified for the animal in this record, there are two commas between the animal's visual tag number and date of birth, so the comma for the EID data item is still required to signify where the EID would go.

11.3 More on Tag Files

When you get a tag with an electronic chip inside (often referred to as EID or RFID) the software needs to know that the number embedded in the chip goes with the number printed on the outside of the tag.

A couple of examples:

	UK EID chip number	Visual tag number
Sheep	0826012345600001	UK0123456 00001
Cattle	0937000000198989	UK123456 600001

With sheep, legislation came in years ago to make the EID and visual tag look very similar – in fact the 0826 at the start of the chip number is just an internationally recognised code for ‘UK’. You don’t need a tag file for these tags as MFW automatically recognises the tag number format.

With cattle, at present the EID number has no obvious relationship to the visual tag, but the manufacturer knows which chip has gone into which tag and so is able to provide a tag file, effectively saying ‘this EID belongs to this visual tag’.

If a tag file is loaded with information about tags, MFW can look at the EID, present you with the corresponding visual tag on screen and ask you to confirm that the visual tag number is correct.

If there is not a tag file entry for the tag you’ll be asked to type in the visual tag number which is obviously a lot more time consuming and prone to error. However you do it, once confirmed, MFW locks the EID to the visual tag and you won’t have to do it again.

Tag number and EID formats are strictly controlled in the UK and vital for traceability. In many countries outside the UK the formats are relaxed and you may have much more choice in what you have printed on the visual tag. Either way, if you want to avoid having to type in the visual numbers all the time a tag file from the tag manufacturer will help.

If cattle are purchased (or sheep from outside the UK), there may be no alternative to having to lock the visual tags to the EIDs manually unless whoever originally purchased the tags can supply that information. There may be different rules, but normally a tag manufacturer will only supply a file to whoever purchased the tags.

The information contained in tag files must be in a certain order. Any files supplied by Shearwell will be in that order unless specified otherwise. Other tag manufacturers should be able to provide suitable files – if not we can usually help.

There are a few different formats of tag file that will be accepted into MFW

The file must be either a .csv or .txt text file.

If the first record in the file comprises 'header' information, use the following headers:

1) FlockId, TagNumber, EidNumber, Created, Species, Retag

Example showing first three records in file:

FlockId, TagNumber, EidNumber, Created, Species, Retag
UK0123456,00001,0940000000000124,01/06/2025 11:30:07
UK0123456,00002,0940000000000149,01/05/2025 11:30:07

2) HerdId, TagNumber, EidNumber, Created, Species, Retag

Example showing first three records in file:

HerdId, TagNumber, EidNumber, Created, Species, Retag
UK123456,100001,0940000000000124,01/06/2025 11:30:07
UK123456,200002,0940000000000149,01/05/2025 11:30:07

3) Flock,Tag,Eid

Example showing first three records in file:

Flock,Tag,Eid
UK0123456,00001,0940000000000124
UK0123456,00002,0940000000000149

4) Herd,Tag,Eid

Example showing first three records in file:

Herd, Tag, Eid, Created, Species, Retag
UK123456,100001,0940000000000124,01/06/2025 11:30:07
UK123456,200002,0940000000000149,01/05/2025 11:30:07

5) Visual,Eid

Example showing first three records in file:

Visual, Eid
UK123456 100001,0940000000000124
UK123456 200002,0940000000000149

If there isn't a header record, just visual tag number followed by EID

Example showing first three records in file:

UK123456 100001,0940000000000124
UK123456 200002,0940000000000149
UK123456 300003,0940000000000138

12. Contact details

If you have any thoughts or suggestions that you'd like to send our way, please get in touch:

Email: hello@myfarmworks.com
Phone: 01643 841814 (UK Support line)
Website: www.shearwell.co.uk

Or contact your local rep:

<https://www.shearwell.co.uk/contactus>

MyFarmWorks

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